

# **Cottonwood Creek Charter School**

## **Re-Opening Plan for Students in Site Classes**

### **Fall 2020**

The School Board, Administration, and Staff have been engaged in ongoing discussions regarding re-opening our schools on August 17, 2020 for the new school year.

Recommendations from a variety of sources (Center for Disease Control, California Department of Public Health, California Department of Education and the Shasta County Department of Public Health among others), have all been considered in developing the following options and protocols for different aspects of the school's operations.

Similar to the system currently in use by the California Governor's office, the recommendations in each area below are based on different phases. Phase 3 being the least restrictive and Phase 1 being the most restrictive.

Determination of which Phase Cottonwood Creek Charter School is in will be made in consultation with the Shasta County Department of Public Health based on local conditions. Cottonwood Creek is likely to move between phases for the foreseeable future.

Should Cottonwood Creek Charter School have a confirmed case or multiple confirmed cases of the coronavirus, the administration will consult with Shasta County Public Health for guidance and to engage in contact tracing to make informed decisions regarding the next steps. Confirmed cases may result in more restrictive measures until those cases have been effectively isolated and the threat of transmission throughout the school is minimized.

Phase 3 through Phase 1 protocols have been developed for the following areas:

1. Instructional Model
2. Sanitization
3. Health Screenings / Wellness Checks
4. Food Service

**\*Protocols in the above areas focus on returning to classroom instruction. Depending on circumstances, other plans will need to be developed for sports, clubs and other extracurricular activities\***

# INSTRUCTIONAL MODEL

## Phase 3

**Full return to site classes (four days per week / 8:15 a.m. to 1:30 p.m.) with a typical school schedule and no restrictions related to COVID-19 or slowing the spread of the coronavirus.** Phase 3 will likely be achieved when there is evidence of a very low rate of transmission and/or a vaccine has been developed.

## Phase 2

**Return to school for all students in site classes, (four days per week / 8:15 a.m. to 1:30 p.m.) All staff and students in grades 3-8 will be required to wear a face covering. For students in grades K-2, face coverings are recommended but not required.**

**All staff and students will adhere to social distancing measures:**

In addition to others, some examples of social distancing measures:

- Classrooms with desks will be in rows with maximum spacing.
- Teachers will be spaced 6 feet from students during normal instruction.
- Clear barriers will be installed in school offices to minimize possible transmission.
- Bathroom capacities will be reduced and students will not be allowed to loiter in bathrooms.
- Cafeteria capacities will be reduced and students will be required to maintain spacing or eat outside of the cafeteria.
- Students will not be allowed to congregate in close groups during the day.
- Students will use playgrounds with their cohort groups (grade level) to limit contact with larger groups.
- Students will not be allowed to have personal contact (hug, shake hands, high five, etc.) or share personal belongings.

## Phase 1

**Distance learning model with no students reporting to campus.**

All instruction will be completed online or with materials provided for students to take home.

# **SANITIZATION PROTOCOLS**

## **Phase 3**

**Typical cleaning and sanitizing procedures with no restrictions related to COVID-19 or slowing the spread of the coronavirus.**

Phase 3 will likely be achieved when there is evidence of a very low rate of transmission and/or a vaccine has been developed.

## **Phase 2**

**Enhanced sanitization protocols to include, but not limited to, the following:**

- Face coverings required for all staff and students in grades 3-8.
- Custodial staff will use EPA approved sanitizer in all classrooms and surfaces on a nightly basis.
- Hand sanitizer will be provided in all classrooms for staff and student use.
- Frequent hand washing will be encouraged for staff and students.
- Cafeterias will be sanitized daily and throughout the day as feasible.
- Classrooms should have as much fresh air as practicable, with open doors and windows when possible.
- Ventilation system filters will be changed regularly.
- Students will be provided individual use materials as much as possible, materials that must be shared will be sanitized between uses, and students will not be allowed to share personal belongings or food/drink.

## **Phase 1**

**With no students present, portions of the campus will be sanitized thoroughly and then closed to ensure no contamination.**

Access to campus will be restricted and limited to scheduled periods during the day.

## **HEALTH SCREENINGS / WELLNESS CHECKS**

### **Phase 3**

**Typical guidance regarding ill or injured students and staff with no specific measures related to COVID-19 or slowing the spread of the coronavirus.**

Phase 3 will likely be achieved when there is evidence of a very low rate of transmission and/or a vaccine has been developed.

### **Phase 2**

**Enhanced health screenings and wellness checks to be performed by parents and school staff before school and during the school day. Staff should assess their own health and self-isolate if they are displaying symptoms or feeling ill.**

Health screenings and wellness checks to include, but not limited to, the following:

- Parents are encouraged to assess student's health prior to attending school for the day and keep ill children home.
- Staff will do frequent wellness checks with students, specifically assessing the following symptoms:
  - o Fever / Headache
  - o Cough
  - o Shortness of breath or difficulty breathing
  - o Chills
  - o Repeated shaking with chills
  - o Muscle pain
  - o Sore throat
  - o New loss of taste or smell
- Students or staff who are determined during the school day to have coronavirus symptoms will be isolated as soon as possible and, if applicable, parents will be contacted to remove the student from school.
- Administration will contact Shasta County Public Health regarding contact tracing and isolation measures if there is a confirmed COVID-19 case on campus.

### **Phase 1**

**Students will not be present on campus, however any staff exhibiting coronavirus symptoms should self-isolate and remain off campus.**

## **FOOD SERVICES**

### **Phase 3**

**Full return to school with typical lunch service and no restrictions related to COVID-19 or slowing the spread of the coronavirus.**

Phase 3 will likely be achieved when there is evidence of a very low rate of transmission and/or a vaccine has been developed.

### **Phase 2**

**Lunch meals provided on campus during each school day with additional social distancing measures.**

In addition to others, some examples of social distancing measures specific to food service:

- Students will be spaced out in lines when waiting for food.
- Clear barriers will be installed between students and staff serving food.
- Cafeteria capacities will be reduced and student seating will be spaced throughout the cafeteria.
- Microwaves will not be available for students to heat up their lunch.
- Meals will be served with a staggered schedule beginning with Kindergarten and 1<sup>st</sup> Grade at 11:30 a.m and ending with the Junior High at Noon.

### **Phase 1**

**During distance learning when no students will be on campus, meals will be provided in the same “drive through” format that was utilized during previous distance learning in the spring of 2020.**

## GUIDING PRINCIPLES

The health and safety of our students, staff, and families is of the utmost importance. When you first arrive on campus, it will have some new features due to new health and safety measures but our caring and responsive staff will still be there to help you as usual. Our plans are squarely focused on academic instruction to enhance student performance and address learning for all of our students. We are trying our best to address extracurricular programs, clubs, and athletics that are so important to the physical, mental, and social learning for our students.

- **Safety:** The safety of our students, staff, and community will guide our work. Students will return to school campuses as we develop safe environments, strategies, and protocols that build safety of students, staff, and community members.
- **Science:** Information on the spread of the Coronavirus and the number of cases in our area has been steady but increasing. We will look to the most up-to-date information on the spread and cases from our health care officials for guidance as we offer our plans in the coming months. The below phases will be principally directed by our local health officials for the safety of all.
- **Student Learning:** The two guiding principles above, Safety and Science, will set the conditions for student learning. We will need to continue to critically think, be adaptive, and be persistent so that we continue to address the needs of our students within multiple settings.
- **Quality Instruction:** Whether distance learning or in person, quality instruction continues to be the cornerstone to the success of educational programs. Since coursework delivered through these modalities must continue to be available (on-campus and distance learning) they should meet the same standards regardless. We will adopt continuous improvement practices and use evidence to guide decision making while aiming to enhance the quality of student learning opportunities.
- **Commitment to Equity** – All students must have opportunities to achieve academic success that are accessible, personalized, culturally relevant, and responsive. Schools have a responsibility to be responsive to student essentials and meet the continued needs of ALL students, including students from low-income backgrounds, students with disabilities, students experiencing homelessness, foster youth, English Learners, and students from diverse cultures.

## HOW CAN PARENTS HELP?

### Washing Hands:

- We encourage families to teach and practice hand-washing procedures with their children before school starts. Help children get in the habit of washing hands before/after meals, play times, or other times during the day when appropriate. Teachers will also reinforce these healthy hygiene practices.

<https://www.cdc.gov/handwashing/videos.html>

[https://www.youtube.com/results?search\\_query=handwashing+for+kids](https://www.youtube.com/results?search_query=handwashing+for+kids)

### Water Bottles:

- Every family is encouraged to supply a fillable water bottle to their child and we will instruct children on how to use the fillable water stations.

### Mask Wearing:

- We encourage families to teach, model, and practice the use of masks with their children before school starts. Helping children get in the habit of wearing a mask and knowing when it is appropriate to use will help. Teachers will also be reinforcing these habits and procedures for the safety of our entire community.

### Remote Learning Support:

#### District-Wide Distance/Virtual Learning or Hybrid

- Provide a well-lit, organized area for remote learning to occur.
- Have instructional resources ready and knowing how to contact teacher for support and follow-up.
- Ensure students have access to a device and instructional materials provided by the teacher/school.
- Ensure that your child participates in the activities offered each day.
- Know when and help your child calendar due dates for assignments.
- Keep in contact with the teacher and monitor communication for up-to-date information regarding resources, instructional plans, and closures/postponements.

# HEALTH PROTOCOLS

## California & Shasta County Public Health

### What happens if?

Student or Staff with:	Action
1. Symptoms (e.g., fever, cough)	<ul style="list-style-type: none"> <li>* Send home</li> <li>* Recommend testing (If positive, see #3, if negative, see #4)</li> <li>* School/classroom remain open</li> </ul>
2. Close contact with a confirmed COVID-19 case	<ul style="list-style-type: none"> <li>* Stay home</li> <li>* Quarantine for 14 days from last exposure</li> <li>* Recommend testing (but will not shorten 14-day quarantine)</li> <li>* School/classroom remain open</li> </ul>
3. Confirmed COVID-19 case infection	<ul style="list-style-type: none"> <li>* Notify the local public health department</li> <li>* Isolate case and exclude from school for 10 days from symptom onset or test date</li> <li>* <b>#Identify Contacts</b>, quarantine &amp; exclude exposed contacts (likely entire cohort) for 14 days after the last date the case was present at school while infectious</li> <li>* Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine)</li> <li>* Disinfection and cleaning of classroom and primary spaces where case spent significant time</li> <li>* School remains open</li> </ul>
4. Tests negative after symptoms	<ul style="list-style-type: none"> <li>* May return to school 3 days after symptoms resolve</li> <li>* Mandatory Office Health Check upon return to school</li> <li>* School/classroom remain open</li> </ul>

**#Contact** is a person who was less than 6 feet from case for greater than 15 minutes.