

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, December 11th, 2023

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:31 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Rhonda Peek, Community Representative; Kasey Abshier, Parent Representative

Board members absent: Jeff Larceval, Parent Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Jennifer Kiff, Chief Financial Officer, Chendra and Gerald Shipley

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

Chendra Shipley addressed the board about the school's lottery process.

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Toni McNulty to approve the agenda. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

B. Approval of Minutes from the November 16th, 2023 Meeting

Action: Motion was made by Rhonda Peek to approve the minutes from the November 16th, 2023 regular board meeting. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Toni McNulty to approve the warrants as presented. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

D. Approval of 1st Interim Budget for the 2023/24 School Year

Action: Motion was made by Kasey Abshier to approve the 1st Interim Budget for the 2023/2024 School Year. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

E. Accept Letter of Resignation from Heather Adams, Homeschool Teacher

Action: Motion was made by Kasey Abshier to accept the Letter of Resignation from Heather Adams. The motion was second by Rhonda Peek.

Vote: Unanimous in favor.

F. Approve Hiring of Jamie Adkins, Homeschool Facilitator

60% FTE / Classified Employee

Action: Motion was made by Toni McNulty to approve the hiring of Jamie Adkins as a Homeschool Facilitator, 60% FTE. The motion was second by Kasey Abshier.

Vote: Unanimous in favor.

G. Approve Extra-Duty Stipends for 2023/24 School Year (2nd Semester)

*Kayla Ritcheson - Dance (\$500/Quarter)
Marie Thompson – Mystery Science (\$500/Quarter)
Scott Clare –Sportsmania (\$500/Quarter) and School Yard Games (\$500/Quarter each)
Elayne Brindley – Primary Arts and Crafts; Primary Net Games (\$500/Quarter each)
Ellice Vai – Primary Net Games (\$500/Quarter each)
Alyssa Clare – Primary Arts and Crafts (\$500/Quarter each)
Casey Cramer – Into to Sewing (\$500/Quarter each)*

*Lori Wunner – Basketball (\$500/Quarter); Net Games (\$500/Quarter)
Jennifer Barker – Primary Art (\$500/Quarter)
Greg McKinley – Net Games (\$500/Quarter) (two classes)
Roxanne Mueller – Track Elective(\$500/Quarter)*

*Bethany Parodi – Study Hall (\$250/Quarter) One day a week
Greg McKinley - Study Hall (\$250/Quarter) One day a week
Alyssa Clare - Study Hall (\$250/Quarter) One day a week
Michelle Reginato - Study Hall (\$500/Quarter) Two days a week
Amanda Spoon - Study Hall (\$500/Quarter) Two days a week
Ellice Vai - Study Hall (\$250/Quarter) One day a week*

Action: Motion was made by Toni McNulty to approve Extra-Duty Stipends for the 2nd Semester of the 2023/24 School Year. The motion was second by Kasey Abshier.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Facilities Update
- B. After School Electives Update
- C. Parent Club Update
- D. Staff Health Insurance Update
- E. Athletics Update
- F. Staff Recognition Luncheon
- G. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Tuesday, January 16th, 2024 (Regular Board Meeting)

7. ADJOURN

Motion was made by Toni McNulty to adjourn the meeting. Motion was second by Rhonda Peek. The meeting was adjourned by Lynn Peebles at 4:30pm.

MINUTES APPROVED

Lynn Peebles

Jeff Larceval

Toni McNulty

Rhonda Peek

Kasey Abshier