

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes
For**

Monday March 13th, 2023

6:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 6:30 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative

Board members absent: Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Laura Merrick, Chief Business Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

none

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Christopher Lynn to approve the agenda. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

B. Approval of Minutes from the February 13th, 2023 Regular Board Meeting

Action: Motion was made by Toni McNulty to approve the minutes from the February 13th, 2023 regular board meeting. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Jeff Larceval to approve the warrants as presented. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

D. Approval of Second Interim Budget for 2022/23 School Year (Review Narrative, Report and Budget)

Laura Merrick, Chief Business Officer, presented the Second Interim Budget.

Action: Motion was made by Jeff Larceval to approve the Second Interim Budget for the 2022/23 school year. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

E. Approval of Independent Auditor's Report for Fiscal Year 2021/2022

Action: Motion was made by Christopher Lynn to approve the independent auditor's report for fiscal year 2021/2022. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

F. Approval of Comprehensive School Safety Plan for School Year 2022/2023

Action: Motion was made by Toni McNulty to approve the Comprehensive School Safety Plan for School Year 2022/2023. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. Facilities Report

1. Roofing Projects (Roofing Quote) – *Mark Boyle presented quote from Harbert Roofing for Building 1 and Building 2. Would like to replace roofing on Building 2 this summer, and on Building 1 Summer of 2024.*

2. Tree Removal in Garden Area – *Talked about removing Ash trees in the Garden area. The roots are causing damage to water lines.*

3. Gym Landscaping – *Landscaping is in progress. Company is waiting for the weather to improve to finish the rest.*

B. 2022/23 Enrollment and Class Size

C. Calendar Dates – *Student Council is holding a Dance Party this week, ALICE training next Friday.*

D. 2023 LCAP – LCAP Development / Upcoming Surveys

E. Athletics Update – *Co-Ed Basketball going on right now.*

F. End of Year Activities / Graduations – *Kindergarten Graduation on May 23rd, 2023 at 6:00pm; 8th Grade Graduation on May 25th, 2023 at 6:30pm, Board Members present will be Jeff Larceval and Toni McNulty.*

Lynn Peebles was inquiring about the Acoustics contract for the gym. Mark Boyle will follow up and give an update at the next meeting.

6. FUTURE ITEMS/NEXT MEETING DATE:

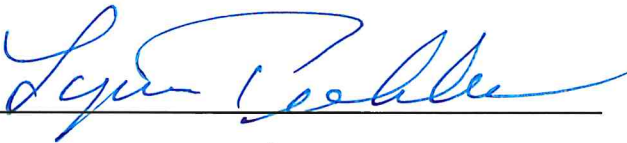
Monday, April 10th, 2023 at 3:30pm (Regular Board Meeting)

7. ADJOURN

Motion was made by Toni McNulty to adjourn the meeting. Motion was seconded by Jeff Larceval.
The meeting was adjourned by Lynn Peebles at 7:32 p.m.

MINUTES APPROVED

Lynn Peebles

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Christopher Lynn

A blue ink signature of Christopher Lynn written over a horizontal line.

Jeff Larceval

A blue ink signature of Jeff Larceval written over a horizontal line.

Toni McNulty

A blue ink signature of Toni McNulty written over a horizontal line.

Rhonda Peek

A blue ink signature of Rhonda Peek written over a horizontal line.