

**Cottonwood Creek Charter School  
Board of Directors' Meeting Minutes**

**For**

**Monday, June 13, 2022**

3:30 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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1. **CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:34 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Rhonda Peek, Community Representative

Board members absent: Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Laura Merrick, Chief Business Officer; Jim Bush, Project Manager; Teresa Provence, new Junior High Teacher; Elke Proscher; new Administrative Assistant

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT** – None

4. **ACTION ITEMS/DISCUSSION ITEMS**

- A. **Approval of Agenda**

**Action:** Motion was made by Rhonda Peek to approve the agenda. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

- B. **Approval of Minutes from the May 16, 2022, Regular Board Meeting**

**Action:** Motion was made by Toni McNulty to approve the minutes from the May 16, 2022, regular board meeting. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

- C. **Approval of Warrants**

**Action:** Motion was made by Toni McNulty to approve the warrants as presented. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**D. Approve Hiring of Certificated and Confidential Classified Staff**

*Teresa Provence – Junior High Teacher (English and History)*

*Elke Proscher – Confidential Administrative Assistant*

**Action:** Motion was made by Toni McNulty to approve the hiring of Teresa Provence and Elke Proscher. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**E. Public Hearing -on proposed 2022/2023 Budget  
Approval of the 2022/2023 Cottonwood Creek Budget**

*Laura Merrick, Chief Business Officer, presented the proposed 2022/2023 Budget*

**Action:** Motion was made by Toni McNulty to approve the proposed 2022/2023 budget. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**F. Approval of Resolution #2022-1 (Education Protection Account for 2022/23)**

**Action:** Motion was made by Rhonda Peek to approve Resolution #2022-1 (Education Protection Account for 2022/23). The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**G. Board Review of Self-Reflection Local Indicators**

*Mr. Boyle reviewed the LCAP Self-Reflection Local Indicators with the board*

**H. Public Hearing – on proposed 2022/2023 LCAP.  
Approval of Cottonwood Creek Charter School's 2022/23 Local Control and Accountability Plan (LCAP) and Parent Overview**

*Mark Boyle, Director, explained the school's LCAP and Parent Overview*

**Action:** Motion was made by Rhonda Peek to approve Cottonwood Creek Charter School's 2022/23 Local Control and Accountability Plan (LCAP) and parent overview. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**I. Approve MOU with Shasta County Office of Education for 2022/2023 School Year**

*Nursing Services*

**Action:** Motion was made by Toni McNulty to approve the MOU with Shasta County Office of Education for nursing services. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**J. Approve TinyEYE Service Agreement for 2022/2023**

*Speech Services/SLP Therapy and SLP Screenings*

**Action:** Motion was made by Rhonda Peek to approve the TinyEYE service agreement for 2022/2023. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**K. Approval of Resolution #2022-2/Agreement to join CharterSAFE JPA**

**Action:** Motion was made by Toni McNulty to approve Resolution #2022-2/Agreement to join CharterSAFE JPA. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**L. Approve JPA Agreement between Cottonwood Creek Charter School and CharterSAFE**

**Action:** Motion was made by Toni McNulty to approve the JPA Agreement between Cottonwood Creek Charter School and CharterSAFE. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**M. Approval of Updated Director's Salary Schedule**

**Action:** Motion was made by Toni McNulty to approve the updated director's salary schedule. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**N. Approval of New Contract for Director for the 2021/2022 School Year.**

**Action:** Motion was made by Rhonda Peek to approve the new contract for the director for the 2021/2022 school year. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**O. Approve Change Orders for Multi-Purpose Building**

*Jim Bush, Project Manager, explained the change orders for the multi-purpose building*

**Action:** Motion was made by Toni McNulty to approve the change orders for the multi-purpose building. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**P. Approval of Summer Camp Programs and Tutoring**

<i>Sewing and Quilting (1 week)</i>	<i>Stacy Boyd (\$1,000)</i>
<i>Literacy and Lyrics (1 week)</i>	<i>Elizabeth Boyle (\$1,800)</i>
<i>Math and English Boost (1 week)</i>	<i>Sarah Fitch (\$1,800)</i>
<i>Math and English Boost (1 week)</i>	<i>Scott Clare (\$1,800)</i>
<i>Math Skills/STEM Camp (1 week)</i>	<i>Alyssa Clare (\$1,800)</i>
<i>Learning Loss Tutoring</i>	<i>Talanta Braitto, Ellice Vai, Greg McKinley</i>

**Action:** Motion was made by Toni McNulty to approve the summer camps and tutoring. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**5. INFORMATIONAL ITEMS**

- A. End-of-Year Update
- B. Facilities Update
- C. Staffing for 2022/2023 School Year/Homeschool Program Expansion
- D. School Safety and Security
- E. Projected 2022/23 Enrollment
- F. Calendar Dates/End of Year Activities/Graduations

**6. FUTURE ITEMS/NEXT MEETING DATE:**

Monday, August 8, 2022, at 3:30 pm (Regular Board Meeting)

**7. ADJOURN**

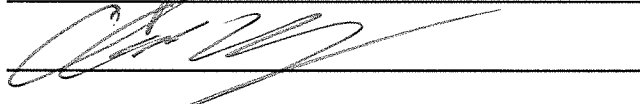
Motion was made by Rhonda Peek to adjourn the meeting. Motion was seconded by Toni McNulty.  
The meeting was adjourned by Lynn Peebles at 5:27 p.m.

**MINUTES APPROVED**

Lynn Peebles

A handwritten signature in cursive script, appearing to read "Lynn Peebles", written over a horizontal line.

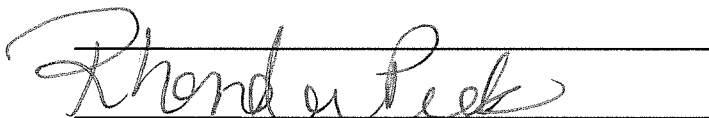
Christopher Lynn

A handwritten signature in cursive script, appearing to read "Chris Lynn", written over a horizontal line.

Jeff Larceval

A horizontal line for a signature, with no visible handwriting.

Toni McNulty

A handwritten signature in cursive script, appearing to read "Rhonda Peek", written over a horizontal line.

Rhonda Peek