

Cottonwood Creek Charter School
Board of Directors' Meeting Minutes
For
Monday December 12, 2022

03:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

1. **CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:32 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Jeff Larceval, Parent Representative; Rhonda Peek, Community Representative

Board members absent: Christopher Lynn, Treasurer

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Laura Merrick, Chief Business Officer

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT**

none

4. **ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Jeff Larceval to approve the agenda. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

B. Approval of Minutes from the November 14th, 2022 Regular Board Meeting

Action: Motion was made by Toni McNulty to approve the minutes from the November 14th, 2022, regular board meeting. The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Jeff Larceval to approve the warrants as presented. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

D. Approval of 1st Interim Budget for the 2022/23 School Year

Action: Motion was made by Toni McNulty to approve the 1st Interim Budget for the 2022/23 School Year. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

E. Approval of New Change Orders for School Gym Construction Project

Action: Motion was made by Jeff Larceval to approve the change orders for the School Gym Construction Project. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

F. Approval of New Custodial/Maintenance Position for 2022/23 School Year

Action: Motion was made by Toni McNulty to approve the new Custodial/Maintenance Position for the 2022/23 School Year (50% Position / 20 hours per week). The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

G. Approval of the Hiring of New Custodial/Maintenance Classified Employee

Action: Motion was made by Jeff Larceval to approve the hiring Emiliano Nieves-Cruz as the new Custodial/Maintenance Classified Employee. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

H. Approval of Extra-Duty Stipends for 2022/2023 School Year (2nd Semester)

Sarah Fitch – Library (\$1,000 per quarter)

Theresa Provence – Study Hall (\$250/Quarter) One day a week

Alyssa Clare – Study Hall (\$250/Quarter) One day a week; Nutrition Class Elective (\$500/Quarter)

Greg McKinley - Study Hall (\$250/Quarter) One day a week; Soccer Elective (\$500/Quarter); Net Games Elective (\$500/Quarter)

Lori Wunner – Basketball Elective (\$500/Quarter); Volleyball Elective (\$500/Quarter); Net Games Elective (\$500/Quarter per quarter/ 2 classes)

Scott Clare –Sportsmania (\$500/Quarter) and School Yard Games (\$500/Quarter per quarter/2 classes)

Elizabeth Boyle – Primary Choir Elective (\$500/Quarter)

Marie Thompson – Mystery Science (\$500/Quarter)

Elayne Brindley – Primary Arts and Crafts (\$500/Quarter/ 2 classes); Primary Games in Gym Elective (\$500/Quarter)

Kayla Ritcheson - Dance (\$500/Quarter)

Roxanne Mueller – Track Elective (\$500/Quarter)

Michelle Reginato - Study Hall (\$500/Quarter) Two days a week

Amanda Spoon - Study Hall (\$500/Quarter) Two days a week

Ellice Vai - Study Hall (\$500/Quarter) One day a week

Jennifer Barker – Primary Art (\$500/Quarter per quarter/2 classes)

Action: Motion was made by Toni McNulty to approve the Extra-Duty Stipends for the 2022/23 School Year (2nd Semester). The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

I. Approval of Coaching Stipend for Boys Basketball Season

Action: Motion was made by Rhonda Peek to approve the Coaching Stipend for Boys Basketball Season to Eric Wertz. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

J. Approval of New Vendor for After School Elective Program

Action: Motion was made by Jeff Larceval to approve Jason Schuppert as the new Baseball Vendor for the After School Elective Program. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

K. Approval of the Updated Facility Use Fee Schedule

Action: Motion was made by Jeff Larceval to approve the updated Facility Use Fee Schedule by adding the new gymnasium at a Direct Cost of \$20 per hour and a Fair Market Fee of \$60 per hour (excluding the Snack Bar). The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Upcoming Calendar Dates
- B. Spring Lottery – Students enrolled in Transitional Kindergarten
- C. Athletics Update
- D. Parent Club Update / Field House Fundraiser
- E. 8th Grade Activities
- F. Facilities Report / Gymnasium Project Update
- G. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, January 9th, at 3:30 pm (Regular Board Meeting)

7. ADJOURN

Motion was made by Jeff Larceval to adjourn the meeting. Motion was seconded by Rhonda Peek. The meeting was adjourned by Lynn Peebles at 4:37 p.m.

MINUTES APPROVED

Lynn Peebles

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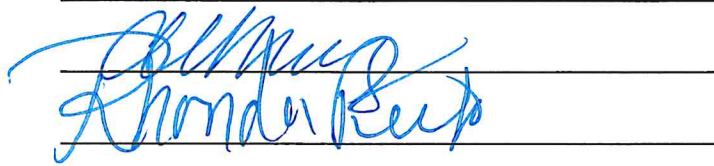
Christopher Lynn

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Jeff Larceval

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Toni McNulty

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Rhonda Peek

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