

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, March 21, 2022

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

1. **CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:31 p.m.

Board members present: Lynn Peebles, President; Christopher Lynn, Treasurer; Toni McNulty, Secretary; Rhonda Peek, Community Representative; Jeff Larceval, Parent Representative

Board members absent: None

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Laura Merrick, Chief Business Officer

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT** – None

4. **ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Jeff Larceval to approve the agenda with the removal of the closed session Item #7. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

B. Approval of Minutes from the February 14, 2022 Regular Board Meeting

Action: Motion was made by Toni McNulty to approve the minutes from the February 14, 2022 regular board meeting. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Toni McNulty to approve the warrants as presented. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

D. Approval of Second Interim Budget for 2021/22 School Year (Review Narrative, Report and Budget)

Laura Merrick, Chief Business Officer, presented the Second Interim Budget

Action: Motion was made by Jeff Larceval to approve the Second Interim Budget for the 2021/22 school year. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

E. Approval of Independent Auditor's Report for Fiscal Year 2020/2021

Action: Motion was made by Toni McNulty to approve the independent auditor's report for fiscal year 2020/2021. The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

F. Approve Board Policy BP #03-21-2022-1

Harassment and Bullying Prevention Policy

Action: Motion was made by Jeff Larceval to approve the Harassment and Bullying Prevention Policy. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

G. Approve Public Safety Power Shutoff License Agreement with PG&E

Three year term (June 1, 2022 to June 1, 2025)

Action: Motion was made by Toni McNulty to approve the three year Public Safety Power Shutoff License Agreement with PG&E. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

H. Approval of Extra Duty Stipend for 2021/22 School Year

Mark Boyle - 7th/8th Softball

Action: Motion was made by Toni McNulty to approve the extra duty stipend for Mark Boyle for 7th/8th grade softball. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

I. Increase to Teacher Substitute and Long-Term Teacher Substitute Rates

Make Approved Increase Effective February 1, 2022

Action: Motion was made by Jeff Larceval to approve increase to teacher substitute and long-term teacher substitute rates effective February 1, 2022. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. COVID-19 Updates
- B. Transitional Kindergarten
- C. Use of Facilities Policy
- D. Staffing for 2022/2023 School Year
- E. 8th Grade and Student Council Updates
- F. Facilities Report/School Gymnasium Update
- G. 2021/22 Enrollment and Class Size
- H. Calendar Dates
- I. End of Year Activities/Graduations

6. FUTURE ITEMS/NEXT MEETING DATE:

Tuesday, April 19, 2022, at 3:30 pm (Regular Board Meeting)

7. ADJOURN

Motion was made by Jeff Larceval to adjourn the meeting. Motion was seconded by Rhonda Peek. The meeting was adjourned by Lynn Peebles at 4:32 p.m.

MINUTES APPROVED

Lynn Peebles



Christopher Lynn



Jeff Larceval



Toni McNulty



Rhonda Peek

