

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, December 13, 2021

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:30 p.m.

Board members present: Lynn Peebles, President; Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative; Toni McNulty, Secretary

Board members absent: Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Laura Merrick, Chief Business Office; Jim Bush, Project Manager; Judy Semingson, Project Architect

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT** – None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Toni McNulty to approve the agenda with the change of moving Information Item 5E (Facilities Report/Gymnasium Project Update) to after 4D (Approval of 1st Interim Budget). The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

B. Approval of Minutes from the November 9, 2021 Regular Board Meeting

Action: Motion was made by Jeff Larceval to approve the minutes from the November 9, 2021 regular board meeting. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Jeff Larceval to approve the warrants with the change of the amount and the correct description and account for the Gifford Construction payment of \$7,544.70. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

D. Approval of 1st Interim Budget for the 2021/2022 School Year (Review Narrative, Report and Budget)

Laura Merrick, Chief Business Officer, presented the 1st Interim Budget for the 2021/2022 School Year

Action: Motion was made by Toni McNulty to approve the 1st Interim Budget for the 2021/2022 School Year. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

E. Approval of Board Resolution 2021-05

Shasta County School Board's "Statement of Principles on COVID-19 Vaccine Mandates"

Action: Motion was made by Jeff Larceval to approve Board Resolution 2021-05 "Statement of Principles on COVID-19 Vaccine Mandates." The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

F. Approval of Updated Clerical and Classified Salary Schedules

Approve Increases to Separate Salary Schedules:

Confidential/Clerical Salary Schedule

Non-Confidential/Classified Salary Schedule

Action: Motion was made by Toni McNulty to approve the updated clerical and classified salary schedules. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

G. Approval of Board Resolution 2021-06

Withdrawal from SELF JPA and the Excess Liability Program

Action: Motion was made by Christopher Lynn to approve Board Resolution 2021-06 "Withdrawal from SELF JPA and the Excess Liability Program." The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

H. Approve 2021 Educator Effectiveness Block Grant

Action: Motion was made by Toni McNulty to approve the Educator Effectiveness Block Grant. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

I. Approve FTE Increase to Current Maintenance Position

Increase Current Vacant 40% FTE Maintenance Position to 70% FTE

Action: Motion was made by Christopher Lynn to approve the FTE Increase of the current vacant maintenance position from 40% to 70%. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

J. Approve Extra-Duty Stipends for 2021/2022 School Year (2nd Semester)

Sarah Fitch – Library (\$1,000 per quarter)

Patrick Bloom – Yearbook (\$2,500 per year); 8th Grade Advisor (\$2,500 per year)

Kayla Ritcheson - Dance (\$500/Quarter)

Marie Thompson – Mystery Science (\$500/Quarter)

Scott Clare –Sportsmania (\$500/Quarter) and School Yard Games (\$500/Quarter)

Elayne Brindley – Primary Arts and Crafts (\$500/Quarter)

Lori Wunner – Basketball (\$500/Quarter); Volleyball (\$500/Quarter)

Greg McKinley – Soccer (\$500/Quarter)

Roxanne Mueller – Running Club (\$500/Quarter); Cross Country (\$500/Quarter)

Patrick Bloom – Study Hall (\$750/Quarter) Three days a week

Greg McKinley - Study Hall (\$750/Quarter) Three days a week

Michelle Reginato - Study Hall (\$500/Quarter) Two days a week

Sam Sleezer – Boys Basketball (\$1,400 / Season)

5. INFORMATIONAL ITEMS

- A. Upcoming Calendar Dates
- B. CharterSAFE Insurance Membership
- C. Athletics Update
- D. Parent Club Update
- E. Facilities Report/Gymnasium Project Update
- F. Current Enrollment

6. CLOSED SESSION: ADJOURNMENT TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR TAKE ACTION UPON THE FOLLOWING ITEMS:

6.1 Pursuant to Government Code Section 54950,
Public Employee Evaluation

6.2 Reconvene to Open Session at 5:25 PM

Action: No action to report from the closed session

7. FUTURE ITEMS/NEXT MEETING DATE:

Monday, January 10, 2022, At 3:30 Pm (Regular Board Meeting)

8. ADJOURN

Motion was made by Toni McNulty to adjourn the meeting. Motion was seconded by Jeff Larceval.
The meeting was adjourned by Lynn Peebles at 5:30 p.m.

MINUTES APPROVED

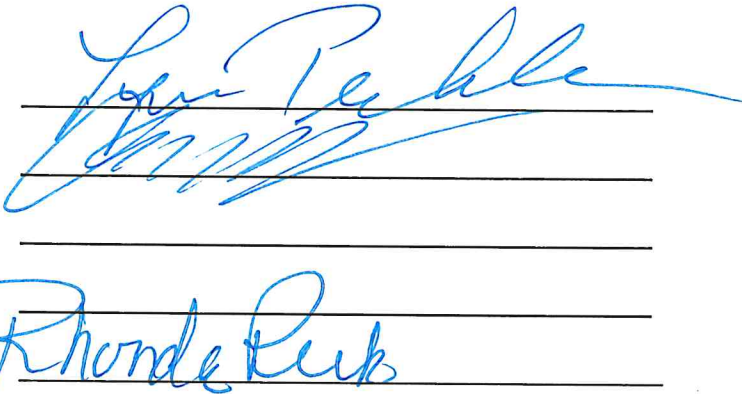
Lynn Peebles

Christopher Lynn

Jeff Larceval

Toni McNulty

Rhonda Peek



The image shows five horizontal lines for signatures. The first line has a signature that appears to be 'Lynn Peebles'. The second line has a signature that appears to be 'Christopher Lynn'. The third line is empty. The fourth line has a signature that appears to be 'Toni McNulty'. The fifth line has a signature that appears to be 'Rhonda Peek'.