

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes
For**

Wednesday, July 29, 2020

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

1. **CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:35 p.m.

Board members present: Lynn Peebles, President; Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative; Toni McNulty, Parent Representative

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Parents present (Becky Nelson and Sam Sleezer)

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT** - None

4. **ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Christopher Lynn to approve the agenda. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

B. Approval of Minutes from the June 8, 2020 Board Meeting

Action: Motion was made by Toni McNulty to approve the minutes from the June 8, 2020 board meeting. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Christopher Lynn to approve the warrants as presented. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

D. Consider Approval of Cottonwood Creek Charter School COVID-19 Reopening Plan

The Cottonwood Creek Charter School COVID-19 Reopening Plan was presented and discussed. The plan is subject to change according to Shasta County Public Health guidelines.

Action: Motion was made by Christopher Lynn to approve the Cottonwood Creek Charter School COVID-19 Reopening Plan. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

E. Discuss Homeschool Program/Need for Increased Staffing

Due to the increased interest in the homeschool program, discussion took place regarding increasing the homeschool staffing and the option of having classroom teachers facilitate some homeschool students.

F. Approve Increase in Certificated Staffing

Increase MaryAnn Keeline (Homeschool Teacher) from 0.5 FTE to 0.65 FTE

Action: Motion was made by Jeff Larceval to approve the increase of MaryAnn Keeline from 0.5 FTE to 0.65 FTE. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

G. Approve Increase in Classified Staffing

Increase Michelle Reginato (Homeschool Facilitator) from 0.5 FTE to 0.65 FTE

Action: Motion was made by Toni McNulty to approve the increase of Michelle Reginato from 0.5 FTE to 0.65 FTE. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

H. Approve Updated Certificated Extra-Duty Stipend Schedule

*Adjust "Quarter Elective" Stipend from \$800 to \$500
Add "Facilitator Stipend" of \$500 per quarter*

Action: Motion was made by Toni McNulty to approve the updated extra-duty stipend schedule. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

I. Approve New Operational MOU with Cottonwood Union School District

Operational MOU for 5 years (July 1, 2020 to June 30, 2025)

Action: Motion was made by Christopher Lynn to approve the New Operational MOU with Cottonwood Union School District. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor

5. INFORMATIONAL ITEMS

- A. COVID-19 Updates/Start of School
- B. 2020/21 Budget Forecast
- C. Facilities Report
 - 1) Water Damage Insurance Claim
 - 2) Multipurpose Room Financing
 - 3) Security Cameras
 - 4) COVID-19 Facility Needs
- D. Board Vacancy
- E. Enrollment and Class Size Projections for 2020/21

7. FUTURE ITEMS/NEXT MEETING DATE: MONDAY, AUGUST 10, 2020, AT 3:30 PM (REGULAR BOARD MEETING)

8. ADJOURN

Motion was made by Christopher Lynn to adjourn the meeting. Motion was seconded by Jeff Larceval. The meeting was adjourned by Lynn Peebles at 5:25 p.m.

MINUTES APPROVED

Lynn Peebles

Christopher Lynn

Jeff Larceval

Toni McNulty

