

**Cottonwood Creek Charter School  
Board of Directors' Meeting Minutes**

**For**

**Monday, June 8, 2020**

3:30 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:30 p.m.

Board members present: Lynn Peebles, President; Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative; Toni McNulty, Parent Representative

Board members absent: Brian Heese, Secretary;

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Judy Semingson, School Architect; Jim Bush, School Project Facilities Manager; Laura Merrick, Chief Business Officer; Melissa Sleezer, Parent

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT** - None

**4. ACTION ITEMS/DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Christopher Lynn to approve the agenda. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the May 18, 2020 Board Meeting**

**Action:** Motion was made by Toni McNulty to approve the minutes from the May 18, 2020 board meeting. The motion was seconded by Jeff Larceval.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Christopher Lynn to approve the warrants as presented. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**D. Public Hearing – On Proposed 2020/2021 Budget**

*The public hearing opened and Laura Merrick, Chief Business Officer, presented the proposed 2020/2021 Budget. There was no public comment and the public hearing was closed at 4:06 pm.*

**Action:** Motion was made by Jeff Larceval to approve the proposed 2020/2021 budget. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**E. Approval of Resolution #2020-2 (Education Protection Account for 2020/21)**

**Action:** Motion was made by Toni McNulty to approve Resolution #2020-2 (Education Protection Account for 2020/21). The motion was seconded by Jeff Larceval.

**Vote:** Unanimous in favor.

**F. Approve Modified Project Scope of Multi-Purpose Room/Gymnasium**

*Judy Semington, School Architect, and Jim Bush, School Facilities Project Manager, presented the modified scope of the multi-purpose room/gymnasium.*

**Action:** Motion was made by Toni McNulty to approve the modified scope of the multipurpose room/gymnasium. The motion was seconded by Jeff Larceval.

**Vote:** Unanimous in favor.

**G. Approval of Cottonwood Creek Charter School's 2020/21 LCAP COVID-19 Operations Written Report**

**Action:** Motion was made by Jeff Larceval to approve the school's 2020/21 LCAP COVID-19 Operations Written Report. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**H. Approve Updated Certificated Salary Schedule**

*Certificated Signing Bonus Addendum*

**Action:** Motion was made by Toni McNulty to approve the updated certificated salary schedule. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**I. Discuss Insurance Claim/Water Damage in Six Rooms**

*Mr. Boyle gave an update on the insurance claim and water damage and repairs to the classrooms affected by the storm last month.*

**J. Consider Approval of PG&E Contract for Community Resource Center on Campus**

**Action:** Motion was made by Christopher Lynn to approve the PG&E contract for a community resource center on campus. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor

**K. Approve Contract with Speech and Reading Resources**

*Speech Services for 2020/2021 School Year*

**Action:** Motion was made by Toni McNulty to approve contract with Speech and Reading Resources for speech services for the 2020/2021 school year. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor

**5. INFORMATIONAL ITEMS**

- A. COVID-19 Updates
- B. 2020/21 Budget Forecast/Potential Budget Cuts
- C. Facilities Report
- D. Start of School for Next Year
- E. SB 740 Non Classroom Based Funding Determination
- F. Enrollment and Class Size Projections for 2020/21

**7. FUTURE ITEMS/NEXT MEETING DATE: MONDAY, AUGUST 10, 2020, AT 3:30 PM (REGULAR BOARD MEETING)**

**8. ADJOURN**

Motion was made by Christopher Lynn to adjourn the meeting. Motion was seconded by Toni McNulty. The meeting was adjourned by Lynn Peebles at 5:07 p.m.

**MINUTES APPROVED**

Lynn Peebles

Brian Heese

Christopher Lynn

Jeff Larceval

Toni McNulty

