

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Tuesday, April 14, 2020

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:30 p.m.

Board members present: Lynn Peebles, President; Brian Heese, Secretary; Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative; Toni McNulty, Parent Representative

Board members absent: None

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT** - None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Brian Heese to approve the agenda. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

B. Approval of Minutes from the March 9, 2020 Board Meeting

Action: Motion was made by Brian Heese to approve the minutes from the March 9, 2020 board meeting. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Christopher Lynn to approve the warrants as presented. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

D. Discussion of School Operations in Response to COVID-19

Discussion took place of how teachers are using Zoom to meet with their classes, Chromebook checkout, and possible scenarios for graduation ceremonies.

E. Approval of New Warrant Signature Card

Allow Electronic Authorization for Accounts Payable Batch Approval

Action: Motion was made by Brian Heese to approve the New Warrant Signature Card. The motion was seconded by Chris Lynn.

Vote: Unanimous in favor.

F. Approval of Rental Agreement with Pentacostal Church of God

Facility: Rental of church gymnasium located at 21132 Ronald Lane, Anderson, CA

Purpose: Volleyball and basketball practice facility for 2020/21 school year

Rate: \$40 per hour (2 hour minimum)

Action: Motion was made by Jeff Larceval to approve the Rental Agreement with the Pentacostal Church of God. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. 2019/20 Enrollment and Class Size
- B. Open Enrollment Update and Lottery Update – Saturday, May 9 at 10 am
- C. Facilities Report
- D. Petition Renewal
- E. Cottonwood Creek Charter 10 Year Celebration
- F. End of Year Graduations

7. FUTURE ITEMS/NEXT MEETING DATE: MONDAY, MAY 11, 2020, AT 3:30 PM (REGULAR BOARD MEETING)

8. ADJOURN

Motion was made by Chris Lynn to adjourn the meeting. Motion was seconded by Jeff Larceval. The meeting was adjourned by Lynn Peebles at 4:24 p.m.

MINUTES APPROVED

Lynn Peebles

Brian Heese

Christopher Lynn

Jeff Larceval

Toni McNulty

