

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, March 9, 2020

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:30 p.m.

Board members present: Lynn Peebles, President; Brian Heese, Secretary; Christopher Lynn, Treasurer; Jeff Larceval, Parent Representative; Toni McNulty, Parent Representative

Board members absent: None

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Laura Merrick, Business Manager; Jim Bush, Facilities Project Manager

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Brian Heese to approve the agenda. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

B. Approval of Minutes from the February 10, 2020 Board Meeting

Action: Motion was made by Toni McNulty to approve the minutes from the February 10, 2020 board meeting. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Brian Heese to approve the warrants as presented. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

D. Approval of Second Interim Budget for 2019/20 School Year

Action: Laura Merrick presented the second interim budget for 2019/20 and discussed different options for suggested amounts of reserve funds. Motion was made by Brian Heese to approve the Second Interim Budget for the 2019/20 school year. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

E. Approval of Updated Cottonwood Creek Charter School Board Bylaws

Action: The updated bylaws were reviewed and discussed. Motion was made by Brian Heese to approve the Updated Cottonwood Creek Charter School Board Bylaws. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

F. Approval of Extra Duty Stipend for 2019/20 School Year

Greg McKinley – 7th/8th softball

Action: Motion was made by Brian Heese to approve the extra duty stipend for Greg McKinley to coach 7th/8th softball for the 2019/20 school year. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. 2019/20 Enrollment and Class Size
- B. School Safety/Health – School Response to COVID-19
- C. Facilities Report – Jim Bush gave the updated timeline for our multipurpose building
- D. Petition Renewal
- E. *Positive Prevention* – Junior High Health Program
- F. Sports Update - softball
- G. Cottonwood Creek Charter 10 Year Celebration – May 14, 2020
- H. Upcoming Dates

7. FUTURE ITEMS/NEXT MEETING DATE: TUESDAY, APRIL 14, 2020, AT 3:30 PM (REGULAR BOARD MEETING)

8. ADJOURN

Motion was made by Brian Heese to adjourn the meeting. Motion was seconded by Christopher Lynn. The meeting was adjourned by Lynn Peebles at 4:59 p.m.

Minutes approved

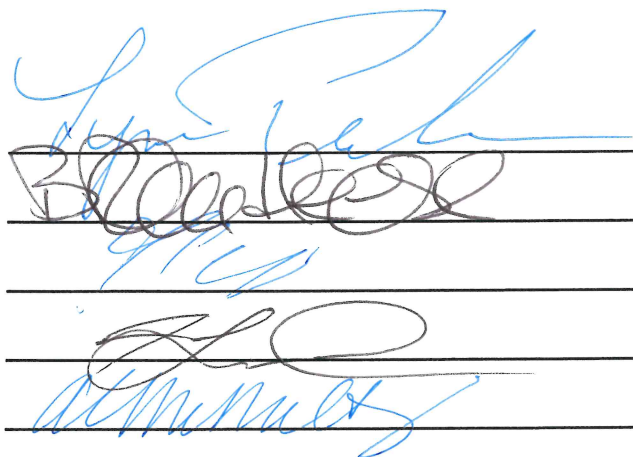
Lynn Peebles

Brian Heese

Christopher Lynn

Jeff Larceval

Toni McNulty

The image shows five handwritten signatures in blue ink, each written over a set of three horizontal lines. The signatures are: 1. Lynn Peebles, 2. Brian Heese, 3. Christopher Lynn, 4. Jeff Larceval, and 5. Toni McNulty. The signatures are written in a cursive, flowing style.