

**Cottonwood Creek Charter School  
Board of Director's Meeting  
Agenda Minutes**

**For**

**Monday, October 14, 2019**

7:00 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

---

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 7:00 p.m.

Board members present: Lynn Peebles, President; Christopher Lynn, Parent Representative; Toni McNulty, Parent Representative

Board members absent: Brian Heese, Secretary; Jeff Larceval, Parent Representative

Others Present: Mark Boyle, Charter School Director; Judy Vazquez, Administrative Assistant; Laura Merrick, Business Manager

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. RECOGNITION**

- 5. ACTION ITEMS / DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Christopher Lynn to approve the agenda with the tabling of Item I. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the September 9, 2019 Board Meeting**

**Action:** Motion was made by Christopher Lynn to approve the minutes from the September 9, 2019 board meeting. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Toni McNulty to approve the warrants as presented. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**D. Approval of Financial Unaudited Actuals – 2018/2019 School Year**

*Laura Merrick, Business Manager, presented the financial unaudited actuals for the 2018/19 school year*

**Action:** Motion was made by Christopher Lynn to approve the financial unaudited actuals for the 2018/19 school year. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**E. Accept Letter of Resignation from Barb Reuss, 5<sup>th</sup> grade teacher**

**Action:** Motion was made by Christopher Lynn to accept the letter of resignation from Barb Reuss, 5<sup>th</sup> grade teacher. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**F. Approval Increase to Classified Staffing**

*Increase Michelle Reginato from 20 hours per week to 40 hours per week for the remainder of the 2019/2020 school year*

**Action:** Motion was made by Toni McNulty to approve the increase of Michelle Reginato from 20 hours per week to 40 hours per week for the remainder of the 2019/2020 school year. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**G. Approval Increase to Certificated Staffing**

*Increase MaryAnn Keeline from .5 FTE (50%) to .6 FTE (60%) for the remainder of the 2019/2020 school year*

**Action:** Motion was made by Christopher Lynn to approve the increase of MaryAnn Keeline from .5 FTE (50%) to .6 FTE (60%) for the remainder of the 2019/2020 school year. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**H. Approval of New After School Stipends for Certificated Staff**

*Elizabeth Boyle – Primary Choir Elective (\$800/Quarter)*

*Elayne Brindley – Volleyball Elective (\$800/Quarter)*

*Mark Boyle – Girls Basketball Coach (\$1,400/Season)*

**Action:** Motion was made by Toni McNulty to approve new after school stipends for certificated staff. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**I. Approve Resolution #2019-4**

*Amend Bylaws of Northern California Schools Insurance Group*

**Action:** This item was tabled.

**J. Approve Memorandum of Understanding with Shasta County Office of Education**

*Psychologist Services for the 2019/2020 School year*

**Action:** Motion was made by Toni McNulty to approve the Memorandum of Understanding with Shasta County Office of Education for psychologist services for the 2019/2020 school year. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**6. INFORMATIONAL ITEMS**

- A. 2019/20 Enrollment and Class Size
- B. Power Outage – School Closure
- C. Facilities Report
- D. Draft of New Certificated Salary Schedule
- E. Sports Updates – Volleyball, Soccer and Cross Country. Cross Country had three teams that placed in the finals with our fourth grade girls receiving first place.
- F. Cafeteria/New Hot Lunch Program
- G. “10 Year” Celebration for Cottonwood Creek Charter School
- H. 2019 CAASPP Testing Update
- I. Upcoming Dates

**7. FUTURE ITEMS/NEXT MEETING DATE: TUESDAY, NOVEMBER 12, 2019, AT 3:30 PM (REGULAR BOARD MEETING)**

**8. ADJOURN**

Motion was made by Toni McNulty to adjourn the meeting. Motion was seconded by Christopher Lynn. The meeting was adjourned by Lynn Peebles at 8:33 p.m.

**Minutes approved**

Lynn Peebles

Brian Heese

Christopher Lynn

Jeff Larceval

Toni McNulty

