

**Cottonwood Creek Charter School  
Board of Director's Meeting  
Agenda Minutes**

**For**

**Monday, August 13, 2018**

3:30 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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- 1. CALL TO ORDER** – Lynn Peebles, Secretary, called the meeting to order at 3:35 p.m.

Board members present: Lynn Peebles, Secretary; Brian Heese, community representative, Christopher Lynn, Parent Representative

Board members absent: Ryan Wildauer, President; Chris Yoder, Treasurer

Others Present: Mark Boyle, Charter School Director; Erin Claassen, Administrative Assistant; Judy Vazquez, Administrative Assistant

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS / DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Brian Heese to approve the agenda as presented. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the August 1, 2018 Special Board Meeting**

**Action:** Motion was made by Christopher Lynn to approve the minutes from the August 1, 2018 Special Board Meeting as presented. The motion was seconded by Brian Heese.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Christopher Lynn to approve the Warrants as presented. The motion was seconded by Brian Heese.

**Vote:** Unanimous in favor.

**D. Approve New Part-Time Classified Position**

*Facilities Manager – Maintenance and Operations*

Discussion about job description and hourly rate and of changing the position from a .2 to a .4 position.

**Action:** Motion was made by Brian Heese to change the position from a .2 to a .4 position. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**E. Approval of 45-Day Budget Revision/#2018-1**

**Action:** Motion was made by Brian Heese to approve the 45-Day Budget Revision/#2018-1 as presented. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**F. Approval Bid Package for Campus Painting Project**

**Action:** Motion was made by Brian Heese to approve the Bid Package for the Campus Painting Project as presented. The motion was seconded by Christopher Lynn.

**Vote:** Unanimous in favor.

**G. Approval of Extra Duty Stipends for 2018/19 School Year**

*Sarah Fitch – Library (\$4,000)*

*Patrick Bloom – Yearbook (\$2,500); 8<sup>th</sup> Grade Advisor (\$2,500)*

*Roxanne Mueller – Cross Country Running Club (\$1,000)*

*Greg McKinley – Soccer Coach (\$1,200)*

*Julianna Chaffin – Volleyball Coach (\$1,200)*

*Tom Flower – boys Basketball Coach (\$1,400)*

*Elayne Brindley – Girls Basketball Coach (\$1,400)*

*Barbara Reuss – Gardening (\$800/Quarter)*

*Kayla Ritcheson – Intro to Dance (\$800/quarter)*

*Patrick Bloom – Study Hall (\$750/Quarter) Three days a week*

*Barbara Reuss – Study Hall (\$500/Quarter) Two days a week*

*Greg McKinley – Study Hall (\$500/Quarter) Two days a week*

*Scott Clare – Study Hall (\$250/Quarter) One day a week*

*Scott Clare – Sportsmania (\$800/Quarter) and School Yard Games (\$800/Quarter)*

**Action:** Motion was made by Christopher Lynn to approve the extra duty stipends for the 2018/19 school year. The motion was seconded by Brian Heese.

**Vote:** Unanimous in favor.

## 5. INFORMATIONAL ITEMS

- A. 2018/19 Enrollment and Class Size
- B. Back to School Barbecue – August 15 at 6 pm at the Reuss’ House
- C. Facilities Report
  - Roofing Project
  - School Painting Project
  - Soccer Field Irrigation Upgrades
  - Removal of Portables
  - Upgrades and Maintenance to Permanent Portable Classrooms
  - New Landscape Maintenance Vender (Look into purchasing a tractor)
- D. Ben Keeline/Technology Program/Overseas School Partnership (France)
- E. Upcoming Dates – Back to School Night – Wednesday, August 29, at 6:30 pm

## 6. Future Items/Next Meeting Date: Monday, September 10, 2018 (Regular Board Meeting)

## 8. Adjourn

Motion was made by Brian Heese to adjourn the meeting. Motion was seconded by Christopher Lynn.  
The meeting was adjourned by Lynn Peebles, Secretary, at 4:20 p.m.

## Minutes approved

Brian Heese	_____
Ryan Wildauer	_____
Christopher Lynn	_____
Chris Yoder	_____
Lynn Peebles	_____