

Board Meeting Minutes

Cottonwood Creek Charter School

Special Board of Directors Meeting

Friday, June 8, 2018

4:00 PM, Cottonwood Creek Library, 3425 Brush Street

Cottonwood, CA 96022

Present: Lynn Peebles, Board Secretary; Christopher Lynn, Parent Representative; Brian Heese, Community Representative; Mark Boyle, Charter School Director; Erin Claassen, Charter School Administrative Assistant; Marie Thompson, Charter School Teacher; Rodney Chabon, Cottonwood Fire Department; Fred Lucero, PACE Engineering; Shelly Kibler, Kibler & Kibler Architects

Absent: Ryan Wildauer, Board President; Chris Yoder, Board Treasurer

1. Call to order

Lynn Peebles called the meeting to order at 4:00 PM.

2. Pledge of Allegiance

Mark Boyle led the pledge.

3. Public Comment

Representatives from PACE Engineering and Kibler & Kibler Architects presented final plans for solving the Cottonwood Fire Department's drainage problems with an easement of the CCCS property.

4. Action Items / Discussion Items

A. Approval of Agenda

Item G was tabled. Item H, the cents per hour was increased from \$0.25 to \$0.50. Item I, the years of service were changed from 15 to 16 and 16 to 17.

Action: Brian Heese moved that the agenda be approved with mentioned changes. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

B. Approval of Minutes from the May 14, 2018 Regular Board Meeting

Action: Brian Heese moved that the Minutes from the May 14, 2018 Regular Board Meeting be approved as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Brian Heese moved that the warrants be approved as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

D. Approval to Hire Primary Grade Teacher

Marie Thompson was presented as the top candidate for the 1st grade position at the charter school.

Action: Christopher Lynn motioned that Marie Thompson be approved for the 1st grade position. The motion was seconded by Brian Heese.

Vote: Unanimous in favor.

E. Approval to Hire Instructional Aide

Talanta Braitto was presented at the top candidate for the position of Instructional Aide.

Action: Brian Heese motioned that Talanta Braitto be approved for the instructional aide position. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

F. Approval and Awarding of Roofing Contract for Main Building Roofing Project

Harbert Roofing

Action: Christopher Lynn motioned that Harbert Roofing be awarded the contract for main building roofing. The motion was seconded by Brian Heese.

Vote: Unanimous in favor.

(G. Tabled)

H. Approval of Revised Classified Salary Schedule

1) *Increase to Confidential Classified Salary Schedule Scale*

2) *Addition of 50 cents per hour increase for classified staff responsible for toileting special needs students*

Action: Brian Heese moved that the Confidential Classified Salary Schedule Scale and the classified staff responsible for toileting special needs students both be increased as presented. Christopher Lynn seconded the motion.

Vote: Unanimous in favor.

I. Approval of New Health Benefits Tiered Cap based on Years of Service

1) *Classified and Certificated Staff with 1 to 8 years of Service = \$8,000 cap*

2) *Classified and Certificated Staff with 9 to 16 years of Service = \$12,000 cap*

3) *Classified and Certificated Staff with 17 or more years of Service = \$16,000 cap*

Action: Christopher Lynn motioned to approve the New Health Benefits Tiered Cap based on years of service as presented. The motion was seconded by Brian Heese.

Vote: Unanimous in favor.

5. Informational Items

A. State Testing Update

B. SB 740 Funding Determination Update

C. LCAP Update - coming at next meeting

D. Enrollment and Class Size Projections for 2018/19

E. Facilities Update

a) Part-time Maintenance Worker Position

b) Grounds and Yard Maintenance Position

6. Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

6.1 Pursuant to Government Code Section 54957.6

The board went into closed session at 5:25pm. The Board concluded closed session at 5:30pm. Lynn Peebles state that there was nothing to report.

7. Future Items / Next Meeting Date: Thursday, June 28th at 3:30pm (Regular Board Meeting)

8. Adjourn

Action: Christopher Lynn made a motion to adjourn the meeting. The motion was seconded by Brian Heese.

Vote: Unanimous in favor.

The meeting was adjourned by Lynn Peebles at 5:30pm.

Ryan Wildauer _____

Lynn Peebles _____

Chris Yoder _____

Brian Heese _____

Christopher Lynn _____