

**Cottonwood Creek Charter School
Board of Director's Meeting
Agenda Minutes**

For

Monday, May 14, 2018

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Ryan Wildauer, President, called the meeting to order at 3:32 p.m.

Board members present: Ryan Wildauer, President; Lynn Peebles, Secretary; Chris Yoder, Treasurer; Brian Heese, community representative

Board members absent: Christopher Lynn, Parent Representative

Others Present: Mark Boyle, Charter School Director; Erin Claassen, Administrative Assistant; Rodney Chadbon, Cottonwood Fire Department; Fred Lucero, Pace Engineering; Shelly Kibler, Kibler & Kibler Architecture

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

Fred Lucero and Shelly Kibler addressed the board regarding a possible easement of the Charter School's property to the Cottonwood Fire Department to help with drainage issues on the new fire department site adjacent the school campus.

- 4. ACTION ITEMS / DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Brian Heese to approve the agenda as presented. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

B. Approval of Minutes from the April 16, 2018 Board Meeting

Action: Motion was made by Brian Heese to approve the minutes from the April 16, 2018 Board Meeting as with corrections to change a name spelling from Yodr to Yoder. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Lynn Peebles to approve the Warrants as presented. The motion was seconded by Brian Heese.

Vote: Unanimous in favor.

D. Accept Letter of Resignation from Jenny Walker, 1st Grade Teacher

Action: Motion was made by Brian Heese to accept the letter of resignation from Jenny Walker. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

E. Approval of 2018/19 Technology MOU with Anderson Union High School District

Action: Motion was made by Brian Heese to approve the 2018/19 Technology MOU with Anderson Union High School District as presented. The motion was seconded by Chris Yoder.

Vote: Aye: 3; Nay: 1. The technology MOU was approved.

F. Approval of Resolution #2018-3 (Request from NCSIG)

Rescind prior "Notice of Withdrawal" from SELF

Action: Motion was made by Lynn Peebles to approve the Resolution #2018-3. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

G. Approval of New Instruction Aide Position for the 2018/19 School Year

Action: Motion was made by Lynn Peebles to approve the new Instruction Aide Position for the 2018/19 school year. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

H. Approval of Contract Increase of Classified Staff for 2018/19

Custodian Position (from .6 FTE to 1.0 FTE)

Action: Motion was made by Chris Yoder to approve the increase in FTE for the custodian position for the 2018/19 school year. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

I. Approval of Summer Camp Programs and Stipends

Sewing and Quilting (1 week)
Technology (1 week)
Primary Reading (2 weeks)
Summer Tutoring

Stacy Boyd (\$1,000)
Ben Keeline (\$1,000)
Elizabeth Boyle (\$2,000)
Barbara Reuss (\$30 per hour)

Action: Motion was made by Lynn Peebles to approve the summer camp programs and stipends. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. State Testing Update

Completed and went smoothly

B. Softball Update

2nd place at league tournament

C. Student Activities and Performances

3rd graders: 1st place for parade float
Karis Peebles 14th place in State Spelling Bee
Many recital performances in May

D. Health Insurance for Employees (Review Options)

Multiple options for a change in employee health insurance were reviewed. More information to come.

E. Vendor and Volunteer Luncheon – May 16th

F. Open House – May 17th

6th-8th graders presenting the Wax Museum history project

G. LCAP update

New student surveys will be completed in May

H. Enrollment and Class Size Projections for 2018/19

Report from enrollment lottery – all classes projected to be full with a waitlist in each class.

I. Facilities Update

Roofing bid process explained

J. 8th Grade Activities and Graduation

8th grade trip: May 18-19.
8th grade graduation: May 24.

6. **Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

6.1 Pursuant to Government Code Section 54957.6

Public notice of action taken in closed session:

Closed session started at 5:08 p.m. and ended at 5:22 p.m.

Ryan Wildauer reported that no action was taken in closed session.

7. Future Items / Next Meeting Date

The next meeting of the Board of Directors for Cottonwood Creek Charter School will be Thursday, June 7, 2018 at 3:30 (Regular Board Meeting)

8. Adjourn

Motion was made by Lynn Peebles to adjourn the meeting. Motion was seconded by Chris Yoder.

The meeting was adjourned by Ryan Wildauer, President, at 5:23 p.m.

Minutes approved

Brian Heese _____

Ryan Wildauer _____

Christopher Lynn _____

Chris Yoder _____

Lynn Peebles _____