

**Cottonwood Creek Charter School  
Board of Director's Meeting  
Agenda Minutes**

**For**

**Monday, March 12, 2018**

3:30 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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- 1. CALL TO ORDER** – Ryan Wildauer, President, called the meeting to order at 3:32 p.m.

Board members present: Ryan Wildauer, President; Lynn Peebles, Secretary; Chris Yoder, Treasurer; Brian Heese, community representative

Board members absent: Christopher Lynn, Parent Representative

Others Present: Mark Boyle, Charter School Director; Erin Claassen, Administrative Assistant; Ben Keeline, Technology Instructor; Patricia Leejohnson, CCCS graduate; CCCS technology students; Ed Andersen, long-term substitute teacher; Laura Merrick, Business Director

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

Ed Andersen introduced himself to the board and thanked them for the opportunity to teach here during Alyssa Clare's leave.

- 4. Recognition** – Ben Keeline and the London International Film Festival First Place Award

Mr. Keeline notified the board of CCCS's win and had students share about the making of the film and the technology department's current project.

- 5. ACTION ITEMS / DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Brian Heese to approve the agenda as presented. The motion was seconded by Lynn Peebles.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the March 12, 2018 Board Meeting**

**Action:** Motion was made by Lynn Peebles to approve the minutes from the January 16, 2018 Board Meeting as with corrections to change a date from 2190 to 2019. The motion was seconded by Brian Heese.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Brian Heese to approve the Warrants as presented. The motion was seconded by Chris Yoder.

**Vote:** Unanimous in favor.

**D. Approval of Second Interim Budget for 2017/18 school year**

Laura Merrick presented the Second Interim Budget

**Action:** Motion was made by Brian Heese to approve the Second Interim Budget for the 2017/18 school year. The motion was seconded by Chris Yoder.

**Vote:** Unanimous in favor.

**E. Approval of 2018/19 School Calendar**

**Action:** Motion was made by Chris Yoder to approve the 2018/19 school calendar as presented. The motion was seconded by Lynn Peebles.

**Vote:** Unanimous in favor.

**F. Approval of Extra Duty Stipends for 2017/18 School Year**

*Patrick Bloom – 7<sup>th</sup>/8<sup>th</sup> Softball*

*Greg McKinley – Additional Study Hall Days (up to 4 days a week)*

*Barbara Reuss – Additional Study Hall Days (up to 4 days a week)*

**Action:** Motion was made by Lynn Peebles to approve the Extra duty stipends for the 2017/18 school year. The motion was seconded by Brian Heese.

**Vote:** Unanimous in favor.

**6. INFORMATIONAL ITEMS**

**A. Project Facilities Manager – Hiring Process Update**

Application Deadline next week

**B. Professional Development and Upcoming Conferences**

4 staff going to CCSA conference

**C. East/West League Commissioner and East/West Bylaws**

We will need to create invoices for the other schools in the league to collect fees

**D. Enrollment and Class Size Projections for 2018/19**

All classes likely to be full

**E. Facilities Update**

Waiting on loan paperwork for finalization of the purchase

**F. School Safety Proposal – On-campus Retired Peace Officers**

Volunteer positions – board would like to move forward quickly on this item

**G. Shasta County Spelling Bee Update**

4 CCCS students to compete

**H. 8<sup>th</sup> Grade activities and Graduation**

**7. Future Items / Next Meeting Date**

The next meeting of the Board of Directors for Cottonwood Creek Charter School will be Monday, April 16, 2018 at 3:30 (Regular Board Meeting)

**8. Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

**7.1 Pursuant to Government Code Section 54957,  
Public Employee Performance Evaluation**

**Public notice of action taken in closed session:**

Closed session started at 4:48 p.m. and ended at 5:00 p.m.

Ryan Wildauer reported that no action was taken in closed session.

Motion was made by Lynn Peebles to adjourn the meeting. Motion was seconded by Chris Yoder. The meeting was adjourned by Ryan Wildauer, President, at 5:02 p.m.

**Minutes approved**

Brian Heese	<hr/>
Ryan Wildauer	<hr/>
Christopher Lynn	<hr/>
Chris Yoder	<hr/>
Lynn Peebles	<hr/>