

Cottonwood Creek Charter School
Board of Directors' Meeting
Agenda Minutes

Monday, March 13, 2017
3:30 PM Cottonwood Creek Library, 3425 Brush Street
Cottonwood, CA 96022

1. Call to Order

Brian Heese called the meeting to order at 3:33pm

Present: Brian Heese, President; Christopher Lynn, Secretary; Ryan Wildauer, Treasurer; Chris Yoder; Lynn Peebles; Mark Boyle, Charter School Director; Erin Claassen, Administrative Assistant; Noel VanSlyke, Business Director; Ben Keeline, Technology Instructor; Technology Students; Judy Semingson

2. Pledge of Allegiance

The flag salute was led by Mark Boyle

3. Public Comment

No public comment.

4. Recognition - Ben Keeline and Technology Students, Judy Semingson

Ben Keeline and attending technology students were recognized for their recent "Best of Local Schools" award from the Sundial Film Festival for their film, "Split, Part 1." Judy Semingson was presented with a plaque for her years of service as a founding member of the Cottonwood Creek Charter School Board of Directors.

5. Action Items/Discussion Items

A. Approval of Agenda

Motion was made by Christopher Lynn to approve the agenda as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

B. Approval of Minutes from the February 16th, 2017 Board Meeting

Motion was made by Chris Yoder to approve the minutes as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Second Interim Budget for 2016/17 School Year (Review Narrative, Report and Budget)

Noel VanSlyke presented the Second Interim Budget for the 2016/17 school year.

Motion was made by Lynn Peebles to approve the 2016/2017 Second Interim Budget as presented. The motion was seconded by Ryan Wildauer.

Vote: Unanimous in favor.

D. Approve Board Policy #03-13-2017-01 Revolving Funds Policy

Mark Boyle presented the Revolving Funds Policy.

Motion was made by Ryan Wildauer to approve the Revolving Funds Policy as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

E. Approve Board Policy #03-13-2017-02 Employee Travel Policy

Mark Boyle presented the Employee Travel Policy.

Motion was made by Ryan Wildauer to approve the Employee Travel Policy as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

F. Approval of Extra Duty Stipends for 2015/2016 School Year

*Scott Clare – 2nd-4th Grade Playground Games (4th Quarter)
4th-8th Grade Ultimate Frisbee (4th Quarter)
Jenny Walker - K-3rd Grade Reading Bookworms/Two classes per week (4th Quarter)
Mark Boyle - 7th/8th Softball
Alyssa Clare - 4th Quarter Study Hall / Two Days a Week
Patrick Bloom – 4th Quarter Study Hall / Two Days a Week
Barbara Reuss – 4th Quarter Study Hall / Two Days a Week*

The school year was noted as the incorrect.

Motion was made by Christopher Lynn to approve the Extra Duty Stipends with the school year being changed to the 2016/2017 school year. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

G. Discuss Concealed Weapons Policy / Review Draft

Mark Boyle led a discussion of the Concealed Weapons Policy Draft. A school climate parent survey will be done by the end of April 2017 which will include questions about weapons on campus. After the survey, a committee of parents and board members will be formed to discuss the policy. Feedback from the committee should be concluded by summer.

6. Informational Items

A. Shasta County Charter Schools Promotional Publication

The finished publication was presented.

B. Professional Development and Upcoming Conferences.

Employees attending CUE, CCSA, and Daily 5 conferences.

C. New Contracts for next year - Audit and Copier

Coming this spring

D. Enrollment Class Size Projections for 2017/18

The projection for the 2017/2018 school year is 211 students.

E. Facilities Update

1 drinking fountain and 2 doors were repaired. Roof in need of repair.

F. 8th Grade Activities and Graduation

The 8th grade trip will be to San Francisco for Alcatraz and Pier 39, and to Six Flag Discovery Kingdom.

Board members were chosen to present diplomas at the graduations.

Chris Yoder will present for Kindergarten graduation: Tuesday May 23, 6:30 p.m.

Ryan Wildauer will present for Eighth grade graduation: Thursday May 25, 6:30 p.m.

7. Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

7.1 Pursuant to Government Code Section 54957,

Public Employee Discipline/Dismissal/Release/Evaluation

The Board went into closed session at 4:45 p.m.

The Board concluded closed session at 5:04 p.m.

No decisions or votes to report.

8. Future Items/Next Meeting Date: Monday, April 17th, 2017 at 3:30 p.m. (Regular Board Meeting)

Item for next board meeting: Approval of credit card purchases and revolving checking account purchases.

7. Adjourn

Motion was made by Christopher Lynn to adjourn the meeting. The motion was seconded by Chris Yoder. Meeting adjourned 5:10 p.m.

Minutes approved

Brian Heese _____

Christopher Lynn _____

Ryan Wildauer _____

Chris Yoder _____

Lynn Peebles _____
