

Minutes

Cottonwood Creek Charter School Board of Directors' Meeting

Monday, June 12, 2017
3:30 PM Cottonwood Creek Library, 3245 Brush Street
Cottonwood, CA 96022

1. Call to Order

The meeting was called to order by Brian Heese, board president at 3:35 pm.

Present: Brian Heese, Board President; Christopher Lynn, Board Secretary; Lynn Peebles, Community Representative; Mark Boyle, Charter School Director; Erin Claassen, Charter School Administrative Assistant

Absent: Ryan Wildauer, Board Treasurer; Chris Yoder, Parent Representative

2. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Boyle.

3. Public Comment

None.

4. Action Items/Discussion Items

A. Approval of Agenda

One item was added to the Informational Items: 2016-2017 Music Costs – summary of vendors.

A motion was made by Christopher Lynn to approve the agenda with the addition of 2016-2017 Music Costs to the Informational Items section. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

B. Approval of Minutes from the May 8, 2017 Board Meeting

A motion was made by Lynn Peebles to approve the Minutes from the May 8, 2017 Board meeting as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants / Review of Credit Card Statement

A motion was made by Christopher Lynn to approve the warrants as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

D. Public Hearing – on proposed 2017/2018 Budget.

Consider Adoption of the 2017/2018 Cottonwood Creek Budget

A motion was made by Lynn Peebles to table the Public Hearing on proposed 2017/2018 Budget until the next board meeting on June 26, 2017. The motion was seconded by Christopher Lynn.

Vote: unanimous in favor.

E. Approval of Resolution #2017-1 (Education Protection Account for 2017/18)

A motion was made by Christopher Lynn to approve Resolution #2017-1 (Education Protection Account for 2017/18) as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

Resolution #2017-1 was signed by present board members.

F. Approval of 2016/17 School Year Auditor

Chavan and Associates, LLP

A motion was made by Lynn Peebles to approve Chavan and Associates, LLP as the Auditor for the 2016/17 school year. The motion was seconded by Christopher Lynn.

Vote: unanimous in favor.

G. Approval of Third Party Administrator for Payroll Deduction

MidAmerica Administrative & Retirement Solutions

A motion was made by Christopher Lynn to approve MidAmerica Administrative & Retirement Solutions as a Third Party Administrator for Payroll Deductions. The motion was seconded by Lynn Peebles.

Vote: unanimous in favor.

H. Approval of 2017/18 Technology Services MOU with Anderson Union High School District

A motion was made by Lynn Peebles to Approve the 2017/2018 Technology Services MOU with Anderson Union High School District as presented. The motion was seconded by Christopher Lynn.

Vote: unanimous in favor.

7. Informational Items

A. School Climate Survey Results

B. LCAP Update

C. Business Services Transitions and Change-over

D. 3 Year Technology Replacement Plan

E. End of Year Activities Update / Testing Update

F. 2017/18 Enrollment Update and Class Sizes

G. Facilities Update

- FIT Tool and Facility Inspection Committee: Add in column for estimate price, LP on committee
- NCSIG Blanket Property Values – BH suggests possible different co. For property insurance
- Financing Offer Sheets / Property Acquisition

I. Music costs / vendors

8. Future Items / Next Meeting Date: Special Board Meeting (LCAP Approval) – June 26, 2017 3:30
Regular Meeting Date – August 14, 2017 (No July Meeting)

9. Adjourn

The meeting was adjourned at 5:15 pm by Brian Heese.

Approved by:

Brian Heese

Christopher Lynn

Ryan Wildauer

Chris Yoder

Lynn Peebles
