

# **Cottonwood Creek Charter School Special Board of Directors' Meeting Agenda Minutes**

Friday, June 30<sup>th</sup>, 2017  
7:30 AM Cottonwood Creek Library, 3425 Brush Street  
Cottonwood, CA 96022

---

## **1. Call to Order**

Brian Heese called the meeting to order at 7:31am

Present: Brian Heese, President; Chris Yoder; Lynn Peebles; Mark Boyle, Charter School Director

Absent: Ryan Wildauer, Treasurer; Christopher Lynn, Secretary

## **2. Pledge of Allegiance**

The flag salute was led by Mark Boyle

## **3. Public Comment**

No public comment.

## **4. Action Items/Discussion Items**

### **A. Approval of Agenda**

Motion was made by Chris Yoder to approve the agenda as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

### **B. Approval of Minutes from the June 12<sup>th</sup>, 2017 Board Meeting**

Motion was made by Lynn Peebles to approve the minutes as presented. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

### **C. Public Hearing and Approval of Cottonwood Creek Budget for the 2017/18 School Year.**

Public Hearing was opened to discuss 2017/18 School Budget. No comments from public. Mr. Boyle summarized budget and multi-year report as prepared by Noel Van Slyke. Public Hearing was closed. Motion was made by Chris Yoder to approve the 2017/2018 School Budget as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

### **D. Public Hearing and Approval of Cottonwood Creek's Local Control and Accountability Plan (LCAP) for the 2017/18 School Year.**

Public Hearing was opened to discuss 2017/18 LCAP. No comments from public. Mr. Boyle summarized and reviewed with the board the 2017/18 LCAP. Public Hearing was closed.

Motion was made by Chris Yoder to approve the 2017/2018 LCAP as presented. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

### **E. Approval of Changes to Personnel Contracts for the 2017/18 School Year**

Mark Boyle discussed the need to make the changes to the following personnel contracts:

*Erin Claassen/Administrative Secretary – Increase from .5 FTE to .7 FTE*

*Gabrielle Nieves Cruz/Custodian – Increase from .5 FTE to .6 FTE*

*Kayla Ritcheson/Special Education Teacher – Increase from .6 FTE to .7 FTE*

*Kayla Ritcheson/General Ed Homeschool Teacher – Decrease from .2 FTE to 0 FTE*

Motion was made by Lynn Peebles to approve changes the listed personnel contracts. The motion was seconded by Chris Yoder.

Vote: Unanimous in favor.

**5. Informational Items**

- A. Business Services Transitions and Change-over – Mr. Boyle discussed the upcoming business transition as Cottonwood Creek will again utilize the district for business services.
- B. 2017/18 Enrollment Update and Class Sizes – update given.
- C. Facilities Update- Mr. Boyle gave an update on the FIT Tool and Facility Inspection Committee as well as Financing Offer Sheets for our Property Acquisition.

**6. Future Items/Next Meeting Date: Monday, August 14<sup>th</sup>, 2017 at 3:30 p.m. (Regular Board Meeting)**

**7. Adjourn**

Motion was made by Chris Yoder to adjourn the meeting. The motion was seconded by Lynn Peebles. Meeting adjourned 8:18 a.m.

---

**Minutes approved**

Brian Heese	_____
Christopher Lynn	_____
Ryan Wildauer	_____
Chris Yoder	_____
Lynn Peebles	_____

---