

Minutes
Cottonwood Creek Charter School
Board of Directors' Meeting
Monday, September 11, 2017
3:30 PM Cottonwood Creek Library, 3245 Brush Street
Cottonwood, CA 96022

1. Call to Order

The meeting was called to order by Brian Heese, board president at 3:32 pm.

Present: Brian Heese, Board President; Christopher Lynn, Board Secretary; Ryan Wildauer, Board Treasurer; Lynn Peebles, Community Representative; Mark Boyle, Charter School Director; Erin Claassen, Charter School Administrative Assistant; Laura Merrick, Budget Director; Joshua and Faith Ballard, charter school parents

Absent: Chris Yoder, Parent Representative

2. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Boyle.

3. Public Comment

None.

4. Action Items/Discussion Items

A. Approval of Agenda

An approval for Section G, Approval of Prop 39 Facility Solutions Agreement and Energy Manager Contract, was tabled. A motion was made by Lynn Peebles to approve the agenda with the noted change. The motion was seconded by Ryan Wildauer.

Vote: Unanimous in favor.

B. Approval of Minutes from the August 14, 2017 Board Meeting

A motion was made by Ryan Wildauer to approve the Minutes from the August 14, 2017 Special Board meeting as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants

A motion was made by Lynn Peebles to approve the warrants as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

D. Annual Organizational Meeting

- Election of Board President, Secretary, and Treasurer.
Ryan Wildauer was nominated for President by Brian Heese. The nomination was seconded by Christopher Lynn.
Vote: Unanimous in favor.
Lynn Peebles was nominated for Secretary by Christopher Lynn. The nomination was seconded by Brian Heese.
Vote: Unanimous in favor.
Chris Yoder was nominated for Treasurer by Brian Heese. The nomination was seconded by Christopher Lynn.
Vote: Unanimous in favor.
- Approve Resolution #2017-3 establishing day, time, and place for regular Board Meetings.
Brian Heese moved that regular Board Meetings be set on the 2nd Monday of each month at 3:30 pm in the charter school's library, excepting July. The motion was seconded by Christopher Lynn.
Vote: Unanimous in favor.

E. Approval of Financial Unaudited Actuals – 2016/2017 School Year

Laura Merrick presented the Unaudited Actuals for the 2016/2017 School Year. A motion was made by Christopher Lynn to approve the Unaudited Actuals for the 2106/2017 School Year as presented. The motion was seconded by Lynn Peebles.
Vote: unanimous in favor.

F. Approval of Resolution #2017-4 (Educational Protection Account for 16/17)

Approval was automatic with approval of Unaudited Actuals for the 2106/2017 School Year

G. Approval of Prop 39 Facility Solutions Agreement and Energy Manager Contract Tabled.

H. Approval of New Copier Contract (Carrell's Business Supply)

Carrell's Business Supply Contract was presented by Mark Boyle. Lynn Peebles made a motion to approve the copier contract with Carrell's Business Supply. The motion was seconded by Christopher Lynn.
Vote: Unanimous in favor.

7. Informational Items

- A. 2017/18 Enrollment and Class Size: 227
- B. Electives Update – many new electives this year
- C. Sports Update: Volleyball, Cross Country, Running Club, Soccer
- D. School and/or Staff Court Declarations Protocol – Would like resolution for declarations only upon court request
- E. Facilities Update - School Purchase, Facilities MOU, Fencing, Parking

8. Future Items / Next Meeting Date: Monday, October 9, 2017 (Regular Board Meeting)

9. Adjourn

A motion was made by Christopher Lynn to adjourn the meeting. The motion was seconded by Lynn Peebles. Vote: Unanimous in favor. The meeting was adjourned at 4:36 pm by Ryan Wildauer.

Approved by:

Ryan Wildauer

Lynn Peebles

Chris Yoder

Brian Heese

Christopher Lynn
