

Minutes
Cottonwood Creek Charter School
Board of Directors' Meeting
Monday, August 14, 2017
3:30 PM Cottonwood Creek Library, 3245 Brush Street
Cottonwood, CA 96022

1. Call to Order

The meeting was called to order by Brian Heese, board president at 3:33 pm.

Present: Brian Heese, Board President; Christopher Lynn, Board Secretary; Ryan Wildauer, Board Treasurer; Mark Boyle, Charter School Director; Erin Claassen, Charter School Administrative Assistant; Martha Boyle, parent.

Absent: Lynn Peebles, Community Representative; Chris Yoder, Parent Representative

2. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Boyle.

3. Public Comment

Martha Boyle addressed the board concerning the enrollment of her children in the charter school and submitted documents to the board members.

4. Action Items/Discussion Items

A. Approval of Agenda

An approval for Section E, Approval of Prop 39 Facility Solutions Agreement and Energy Manager Contract, was tabled. In Section H, Approval of Extra Duty Stipends, 2 days of Study Hall were added to Gregory McKinley's extra duty, and Scott Clare's Ultimate Frisbee class was changed to a Schoolyard Games.

A motion was made by Christopher Lynn to approve the agenda with the noted changes. The motion was seconded by Ryan Wildauer.

Vote: Unanimous in favor.

B. Approval of Minutes from the June 30, 2017 Special Board Meeting

A motion was made by Ryan Wildauer to approve the Minutes from the June 30, 2017 Special Board meeting as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

C. Approval of Warrants

A motion was made by Ryan Wildauer to approve the warrants as presented. The motion was seconded by Christopher Lynn.

Vote: Unanimous in favor.

D. Approval Suicide Prevention Policy / BP #08-14-2017-1

A motion was made by Ryan Wildauer to approve BP #08-14-2017-1 as presented.

The motion was seconded by Christopher Lynn.

Vote: unanimous in favor.

E. Approval of Prop 39 Facility Solutions Agreement and Energy Manager Contract

Tabled.

F. Approval of 45-Day Budget Revision / Resolution #2017-2

A motion was made by Ryan Wildauer to approve Resolution 2017-2 as presented.

The motion was seconded by Christopher Lynn.

Vote: unanimous in favor.

G. Consider hiring of vendors

Adam Casaurang – Primary Basketball and Baseball

Allison Marin – Violin

Elizabeth Stoxen – Drama / Vocal

Tiffany Keeney – Tumbling/Gymnastics

Margaret Kelley - Piano

A motion was made by Christopher Lynn to approve the vendors. The motion was seconded by Ryan Wildauer.

Vote: unanimous in favor.

H. Approval of Extra Duty Stipends for 2017/18 School Year

Sarah Fitch – Library (\$4,000)

Patrick Bloom – Yearbook (\$2,500); 8th Grade Advisor (\$2,500)

Jennifer Walker – Cross Country Running Club (\$1,000)

Greg McKinley – Soccer Coach (\$1,200); 1st Quarter Study Hall (\$500) 2 days a week

Raina Brown – Volleyball Coach (\$1,200)

Tom Flower – Boys Basketball Coach (\$1,400)

Elayne Brindley – Girls Basketball Coach (\$1,400)

Patrick Bloom – 1st Quarter Study Hall (\$500) 2 days a week

Barbara Reuss – 1st Quarter Study Hall (\$740) 3 days a week

Scott Clare – Schoolyard Games (\$800/Quarter); Flag Football (\$800/Quarter)

A motion was made by Ryan Wildauer to approve the 2017/2018 extra duty stipends as presented. The motion was seconded by Christopher Lynn.

Vote: unanimous in favor.

7. Informational Items

A. 2017/18 Enrollment and Class Size

B. Back to School Barbeque – August 16th at 6 p.m. at The Reuss' House

C. Summer Facilities Report

- Air Conditioning Maintenance / Gibson Heating and Air
- Ryan Shaw Construction
- Tim Braund / Gate Pro
- Jason Vai – Landscape Maintenance
- FIT (Facility Inspection Tool Committee)

D. Ben Keeline / Technology Program / Overseas School Partnership

E. Upcoming Dates – Back to School Night – Wednesday, August 31st at 6:30 p.m.

F. Facility Purchase Update – Broker Opinion of Value

8. Future Items / Next Meeting Date: Monday, September 11, 2017 (Regular Board Meeting)

9. Adjourn

A motion was made by Christopher Lynn to adjourn the meeting. The motion was seconded by Ryan Wildauer. Vote: Unanimous in favor. The meeting was adjourned at 5:20 pm by Brian Heese.

Approved by:

Brian Heese

Christopher Lynn

Ryan Wildauer

Chris Yoder

Lynn Peebles
