

APPLICATION FOR USE OF SCHOOL FACILITIES

Cottonwood Creek Charter School

3425 Brush Street
Cottonwood, CA 96022
(530) 347-7200 Phone

Facility Requested: Room No./Name/Cost

Gymnasium ☐ _____

Multi-Purpose Room ☐ _____

Classroom(s) ☐ _____

Kitchen ☐ _____

Library ☐ _____

Other ☐ _____

Specify ☐ _____

Expected Attendance: _____

Will admission be charged? ☐ Yes ☐ No

Proceeds to be used for: _____

Date(s) of Use: _____

Sponsor: _____

Event Scheduled: _____

Time of Use: _____

From _____ To _____

(include rehearsal and prep time)

Special Equipment or arrangements needed:

If yes, estimated gross proceeds \$ _____

It is understood that this organization and its officers accept full responsibility for the care and use of the school property and we further agree that use of school facilities by us conforms to the provisions of the education code and the rules and regulations of the Board of Education.

A complete Hold Harmless Agreement and insurance certificate (if applicable) are required.

Approval:

Principal

Submitted by:

Name of Organization

Officer or Authorized Agent

Address

City, State, Zip Code

Phone

Date of Request

All Fees Payable in Advance

Fee: \$ _____ Check No. _____

Date Paid: _____

Charter School Office Use Only

Insurance Certificate Received

☐ Yes ☐ No ☐ Not Applicable

Cottonwood Creek Charter School
Use of Facilities
Fee Schedule

| | <u>Direct Cost</u> | <u>Fair Market Fee</u> |
|-------------------|--------------------|------------------------|
| Gymnasium | \$20.00/hr | \$60.00/hr |
| All Classrooms | \$10.00/hr | \$12.00/hr |
| Multipurpose Room | \$20.00/hr | \$30.00/hr |
| Library* | \$15.00/hr | \$30.00/hr |
| Kitchen | \$15.00/hr | \$25.00/hr |

*Does not include computer lab