

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes
For**

Monday August 14th, 2023

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:32 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Jeff Larceval, Parent Representative; Rhonda Peek, Community Representative

Board members absent: Christopher Lynn, Treasurer

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Jennifer Kiff, Chief Financial Officer; Erinn Pack

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Toni McNulty to approve the agenda with the change of wording on Action Item G and change of 8th Grade Advisor under Action Item H. The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

B. Approval of Minutes from the June 22nd, 2023 Regular Meeting

Action: Motion was made by Jeff Larceval to approve the minutes from the June 22nd, 2023 regular board meeting. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Rhonda Peek to approve the warrants as presented. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

D. Accept Letter of Resignation from Board Member, Christopher Lynn

Action: Motion was made by Rhonda Peek to accept the Letter of Resignation from Board Member, Christopher Lynn. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

E. Approve Hiring of New Certificated Staff

Erinn Pack – Junior-High English Teacher (85% FTE)

Action: Motion was made by Jeff Larceval to approve the hiring of Erinn Pack. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

F. Approve Hiring of New Classified Staff

Bethany Parodi – Homeschool Coordinator/8th Grade (30% FTE)
Casey Cramer- Substitute Instructional Aide

Action: Motion was made by Toni McNulty to approve the hiring of Bethany Parodi and Casey Cramer. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

G. Approval of New Vendors for After-School Elective Program

Maxie Damian – Floral Design and Fashion Design
Conica Patnaik – Piano Teacher

Action: Motion was made by Jeff Larceval to approve Maxie Damian and Conica Patnaik as new vendors for the After-School Elective Program. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

H. Approve Extra-Duty Stipends for 2023/2024 School Year (1st Semester)

Sarah Fitch – Library (\$4,000 year)
Alyssa Clare – Yearbook (\$2,500 year)
Bethany Parodi - 8th Grade Advisor (\$2,000 year)
Student Council Advisor – Alyssa Clare (\$2,000 year)
Science Lab Instructor – Greg McKinley (\$4,000 / year)

Kayla Ritcheson - Dance (\$500/Quarter)
Marie Thompson – Mystery Science (\$500/Quarter)
Scott Clare –Sportsmania (\$500/Quarter) and School Yard Games (\$500/Quarter each)
Elayne Brindley – Primary Arts and Crafts; Primary Net Games (\$500/Quarter each)
Lori Wunner – Basketball (\$500/Quarter); Volleyball (\$500/Quarter each); Net Games (\$500/Quarter)

Jennifer Barker – Primary Art (\$500/Quarter)
Elizabeth Boyle – Primary Choir (\$500/Quarter)
Greg McKinley – Soccer (\$500/Quarter); Net Games (\$500/Quarter)
Roxanne Mueller – Running Club Elective(\$500/Quarter) and Cross Country Elective (\$500/Quarter)

Greg McKinley – Soccer Team Coaching Stipend (\$2,000 per season)
Lori Wunner - Volleyball Team Coaching Stipend (A Team) (\$2,000 per season)
Roxanne Woods – Volleyball Team Coaching Stipend (B Team) (\$1,500 per season)
Roxanne Mueller – Cross Country Team Coaching Stipend (\$2,000 per season)
Running Club Coaching Stipend (\$1,000 per season)
Mark Boyle – Athletic Director (\$2,000 year)

Bethany Parodi – Study Hall (\$250/Quarter) One day a week
Greg McKinley - Study Hall (\$250/Quarter) One day a week
Alyssa Clare - Study Hall (\$250/Quarter) One day a week
Michelle Reginato - Study Hall (\$500/Quarter) Two days a week
Amanda Spoon - Study Hall (\$500/Quarter) Two days a week
Ellice Vai - Study Hall (\$250/Quarter) One day a week

Action: Motion was made by Toni McNulty to approve the Extra-Duty Stipends for the 2023/2024 School Year (1st Semester). The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

I. Approve Speech Services Contract for 2023/24 School Year

Tiny Eye Speech Services

Action: Motion was made by Jeff Larceval to approve the Speech Service Contract with Tiny Eye Speech Services for the 2023/2024 School Year. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Opening of School
- B. Back to School Night – Thursday, August 31st
- C. School Facility Report
- D. Future Need to Increase FTE for Administrative Assistant
- E. New Board Member Selection Process
- F. 2023 CAASPP Test Scores
- G. Parent Club Update
- H. Current Enrollment and Class Sizes

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, September 11, 2023 at 3:30pm (Regular Board Meeting)

7. ADJOURN

Motion was made by Jeff Larceval to adjourn the meeting. Motion was second by Rhonda Peek. The meeting was adjourned by Lynn Peebles at 4:42pm.

MINUTES APPROVED

Lynn Peebles

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Jeff Larceval

A handwritten signature in blue ink, appearing to read "Jeff Larceval", written over a horizontal line.

Toni McNulty

A handwritten signature in blue ink, appearing to read "Toni McNulty", written over a horizontal line.

Rhonda Peek

A handwritten signature in blue ink, appearing to read "Rhonda Peek", written over a horizontal line.