

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, August 12th, 2024

3:30 p.m. Cottonwood Creek Charter School Library

3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:35 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Kasey Abshier, Parent Representative; Jeff Larceval, Parent Representative

Board members absent: Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Jennifer Kiff, Chief Financial Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Toni McNulty to approve the agenda with the correction of the coaching stipend for Running Club from \$1,000 to \$1,500 per season and the coaching stipend for Track from \$1,000 to \$1,500. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

B. Approval of Minutes from the June 17th, 2024 Meeting

Action: Motion was made by Kasey Abshier to approve the minutes from the May 13th, 2024 regular board meeting. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Toni McNulty to approve the warrants as presented. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

D. Approve Hiring of New Classified Staff

Casey Cramer – Homeschool Coordinator (40% FTE).

Action: Motion was made by Jeff Larceval to approve the hiring of Casey Cramer as a 40% FTE Homeschool Coordinator. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

E. Approval of Leadership Staff Development for Homeschool Program

MaryAnn Keeline / Townsend Leadership Group

Action: Motion was made by Toni McNulty to approve the Leadership Staff Development for the Homeschool Program. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

F. Approval of Contract for New Concrete Athletic Slab on Playground

Ward's Concrete Inc.

Action: Motion was made by Toni McNulty to approve to contract with Ward Concrete Inc. for the new concrete athletic slab on the playground. The motion was second by Kasey Abshier.

Vote: Unanimous in favor.

G. Approval of Updated Stipend Schedule for 2024/2025 School Year.

Action: Motion was made by Jeff Larceval to approve the updated stipend schedule for the 2024/2025 School Year. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

H. Approval of New Vendor for 2024/25 School Year

Rachel Dollarhide – Cooking Electinve

Action: Motion was made by Toni McNulty to approve Rachel Dollarhide as a new vendor for the cooking elective. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

I. Approve Extra-Duty Stipends for 2024/2025 School Year (1st Semester)

Sarah Fitch – Library (\$4,000 year)
Alyssa Clare – Yearbook (\$2,500 year)
Bethany Parodi - 8th Grade Advisor (\$2,000 year)
Student Council Advisor – Alyssa Clare (\$2,000 year)
Science Lab Instructor – Greg McKinley (\$4,000 / year)
Marie Thompson – Mystery Science (\$500/Quarter)
Scott Clare –Sportsmania (\$500/Quarter) and School Yard Games (\$500/Quarter each)
Elayne Brindley – Primary Arts and Crafts (\$500/Quarter)
Lori Wunner – Basketball (\$500/Quarter); Volleyball (\$500/Quarter each); Net Games (\$500/Quarter)

Jennifer Barker – Primary Art (\$500/Quarter)
MaryAnn Keeline – Primary Art (\$500/Quarter)
Bethany Parodi – Primary Gym Games (\$500/Quarter)
Jamee Adkins – Net Games (\$500/Quarter)
Greg McKinley – Soccer (\$500/Quarter); Net Games (\$500/Quarter); Basketball (\$500/Quarter)
Roxanne Mueller – Running Club Elective (\$500/Quarter) and Cross Country Elective (\$500/Quarter)

Greg McKinley – Soccer Team Coaching Stipend (\$2,000 per season)
Lori Wunner - Volleyball Team Coaching Stipend (A Team) (\$2,000 per season)
Roxanne Woods – Volleyball Team Coaching Stipend (B Team) (\$1,500 per season)
Roxanne Mueller – Cross Country Team Coaching Stipend (\$2,000 per season)
Running Club Coaching Stipend (\$1,500 per season)
Roxanne Mueller – Track Coaching Stipend (\$1,500 per season)
Erinn Pack – Track Assistant Coach Stipend (\$750)
Paige Abshier - Track Assistant Coach Stipend (\$750)
Mark Boyle – Athletic Director (\$2,000 year)
Bethany Parodi – Study Hall (\$250/Quarter) One day a week
Erinn Pack - Study Hall (\$250/Quarter) One day a week
Alyssa Clare - Study Hall (\$250/Quarter) One day a week
Michelle Reginato - Study Hall (\$500/Quarter) Two days a week
Amanda Spoon - Study Hall (\$500/Quarter) Two days a week
Ellice Vai - Study Hall (\$250/Quarter) One day a week
Kayla Ritcheson - Study Hall (\$500/Quarter) Two days a week

Action: Motion was made by Toni McNulty to approve the extra-duty stipends for the 1st semester of the 2024/2025 School Year. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

J. Approve MOU's with Shasta County Office of Education for 2024/2025 School Year

Nursing Services
Psychologist Services

Action: Motion was made by Toni McNulty to approve MOU's with the Shasta County Office of Education for the 2024/2025 School Year. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Opening of School
- B. Back to School Night – Thursday, August 15th
- C. School Facility Report
- D. 2024 CAASPP Test Scores
- E. Parent Club Update
- F. Current Enrollment and Class Sizes

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, September 9th, 2024 (Regular Board Meeting)

7. ADJOURN

Motion was made by Jeff Larceval to adjourn the meeting. Motion was second by Kacey Abshier. The meeting was adjourned by Lynn Peebles at 4:25pm.

MINUTES APPROVED

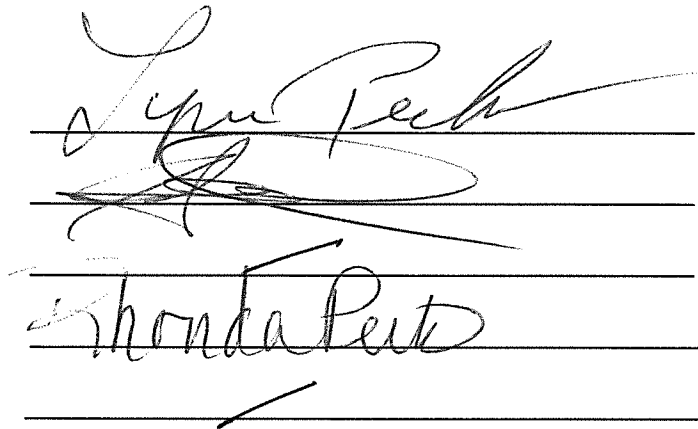
Lynn Peebles

Jeff Larceval

Toni McNulty

Rhonda Peek

Kasey Abshier



The block contains five horizontal lines, each with a handwritten signature written over it. The signatures are: Lynn Peebles (top), Jeff Larceval, Toni McNulty, Rhonda Peek, and Kasey Abshier (bottom). The signatures are written in dark ink and are somewhat stylized.