

**Cottonwood Creek Charter School  
Board of Directors' Meeting Minutes**

**For**

**Monday, June 17th, 2024**

3:30 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

---

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:33 p.m.

Board members present: Lynn Peebles, President; Kasey Abshier, Parent Representative; Jeff Larceval, Parent Representative; Rhonda Peek, Community Representative

Board members absent: Toni McNulty, Secretary

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Jennifer Kiff, Chief Financial Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Kasey Abshier to approve the agenda with the removal of Action Item L. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the May 13<sup>th</sup>, 2024 Meeting**

**Action:** Motion was made by Jeff Larceval to approve the minutes from the May 13<sup>th</sup>, 2024 regular board meeting. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Kasey Abshier to approve the warrants as presented. The motion was seconded by Jeff Larceval.

**Vote:** Unanimous in favor.

**D. Public Hearing – on proposed 2024/2025 Budget.**

**Approval of the 2024/2025 Cottonwood Creek Budget**

*Jennifer Kiff, Chief Financial Officer, presented the proposed 2024/2025 Budget.*

**Action:** Motion was made by Jeff Larceval to approve the Cottonwood Creek Charter School's 2024/2025 Budget. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**E. Approval of Resolution #2024-1 (Education Protection Account for 2024/25)**

**Action:** Motion was made by Kasey Abshier to approve the Resolution #2024-1 (Education Protection Account for 2024/25). The motion was second by Jeff Larceval.

**Vote:** Unanimous in favor.

**F. Board Review of Self-Reflection Local Indicators**

*Mark Boyle, Director, reviewed the LCAP Self-Reflection Local Indicators with the board.*

**Action:** Motion was made by Jeff Larceval to adopt the Board Review of Self-Reflection Local Indicators. The motion was second by Kasey Abshier.

**Vote:** Unanimous in favor.

**G. Public Hearing – on proposed 2024/2025 LCAP.**

**Approval of Cottonwood Creek Charter School's 2024/25 Local Control and Accountability Plan (LCAP) and Parent Overview**

*Mark Boyle, Director, explained the school's LCAP and Parent Overview.*

**Action:** Motion was made by Kasey Abshier to approve Cottonwood Creek Charter School's 2024/25 Local Control and Accountability Plan (LCAP) and Parent Overview. The motion was seconded by Rhonda Peek.

**Vote:** Unanimous in favor.

**H. Approval of Summer Camp Programs and Tutoring**

Sewing and Quilting (1 week)	Stacy Boyd (\$1,000)
Literacy and Lyrics (1 week)	Elizabeth Boyle (\$1,800)
Math and English Boost (1 week)	Sarah Fitch (\$1,800)
Math and English Boost (1 week)	Scott Clare (\$1,800)
English/Math Skills Camp (1 week)	Alyssa Clare (\$1,800)
English/Math Skills Camp (1 week)	Erinn Pack (\$1,800)
English/Math Skills Camp (1 week)	Lori Wunner (\$1,800)
Learning Loss Tutoring	Talanta Braitto, Ellice Vai, Greg McKinley

**Action:** Motion was made by Jeff Larceval to approve the Summer Camp Programs and Tutoring. The motion was second by Kasey Abshier.

**Vote:** Unanimous in favor.

**I. Approve Hiring of Certificated Staff**

*Jamee Adkins – 75% Homeschool Teacher*

**Action:** Motion was made by Kasey Abshier to approve the hiring of Certificated Staff, Jamee Adkins, as a 75% Homeschool Teacher. The motion was second by Jeff Larceval.

**Vote:** Unanimous in favor.

**J. Approve Increase to Certificated Staff Position**

*Cindy Pauley – from 60% TK Teacher to 75% TK Teacher*

**Action:** Motion was made by Jeff Larceval to approve the increase in Certificated Staff for Cindy Pauley from 60% TK Teacher to 75% TK Teacher. The motion was second by Rhonda Peek.

**Vote:** Unanimous in favor.

**K. Approve Hiring of Classified Staff**

*Jennifer Barone – Instructional Aide*

**Action:** Motion was made by Kasey Abshier to approve the hiring of Jennifer Barone as an Instructional Aide. The motion was second by Jeff Larceval.

**Vote:** Unanimous in favor.

**L. Item removed from the Agenda**

**M. Approve Revision to “Prop 28 / The Arts and Music in School” Funding Plan**

**Action:** Motion was made by Rhonda Peek to approve the revision to the “Prop 28 / The Arts and Music in School” Funding Plan. The motion was second by Kasey Abshier.

**Vote:** Unanimous in favor.

**N. Approve ‘Leading Learning Network’ Service Agreement for 2024/25 School Year**

**Action:** Motion was made by Jeff Larceval to approve the ‘Leading Learning Network’ Service Agreement for the 2024/25 School Year. The motion was second by Kasey Abshier.

**Vote:** Unanimous in favor.

**5. INFORMATIONAL ITEMS**

- A. End of Year Update
- B. Facility Update
- C. Summer Camps
- D. Staffing for 2024/2025 School Year / Homeschool Program
- E. Email Server Update
- F. Projected 2024/25 Enrollment
- G. 2023/24 State Testing
- H. Calendar Dates

**6. FUTURE ITEMS/NEXT MEETING DATE:**

Monday, August 12th, 2024 (Regular Board Meeting)

**7. ADJOURN**

Motion was made by Jeff Larceval to adjourn the meeting. Motion was second by Rhonda Peek. The meeting was adjourned by Lynn Peebles at 5:06pm.

**MINUTES APPROVED**

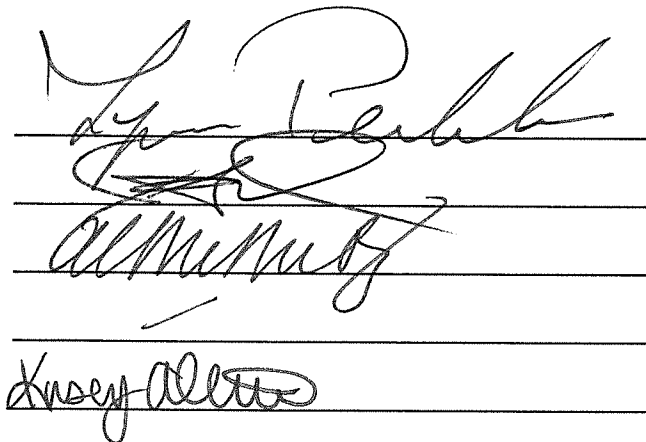
Lynn Peebles

Jeff Larceval

Toni McNulty

Rhonda Peek

Kasey Abshier

The block contains five horizontal lines, each with a handwritten signature written over it. From top to bottom, the signatures are: Lynn Peebles, Jeff Larceval, Toni McNulty, Rhonda Peek, and Kasey Abshier. The signatures are written in black ink and are cursive in style.