

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, May 13th, 2024

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:30 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Kasey Abshier, Parent Representative; Jeff Larceval, Parent Representative

Board members absent: Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Toni McNulty to approve the agenda. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

B. Approval of Minutes from the March 11th, 2024 Meeting

Action: Motion was made by Kasey Abshier to approve the minutes from the March 11th, 2024 regular board meeting. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Toni McNulty to approve the warrants as presented. The motion was seconded by Jeff Larceval.

Vote: Unanimous in favor.

D. Approval of Independent Auditor's Report for Fiscal Year 2022/2023.

Action: Motion was made by Jeff Larceval to approve the Independent Auditor's Report for the Fiscal Year 2022/2023. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

E. Approval of 3-Year School Audit Services Contract

Christy White, Certified Public Accountants (Fiscal Years Ending June 2024, 2025, 2026)

Action: Motion was made by Toni McNulty to approve the 3-Year School Audit Services Contract with Christy White, Certified Public Accountants. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

F. Approval of New Special Education Instructional Aide for 2024/25 School Year.

Action: Motion was made by Jeff Larceval to approve the new Special Education Instructional Aide for the 2024/2025 School Year. The motion was second by Kasey Abshier.

Vote: Unanimous in favor.

G. Approval of Increase of Administrative Assistant Position from .7 FTE to .8 FTE for 2024/25 School Year.

Action: Motion was made by Toni McNulty to approve the increase of the Administrative Assistant Position from .7 FTE to .8 FTE for 2024/25 School Year. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

H. Consider Approval of New Homeschool Position for 2024/25 School Year.

Action: Motion was made by Jeff Larceval to table the consideration of a new Homeschool Position for the 2024/25 School Year until the June 10th, 2024 Board Meeting. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

I. Approval of Contract Services Agreement with APLUS+ Personalized Learning Network for 2024/25 School Year.

Action: Motion was made by Toni McNulty to approve the Contract Services Agreement with APLUS+ Personalized Learning Network for the 2024/2025 School Year. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

J. Approval of Contract Services Agreement with Horizon Speech Services for 2024/25 School Year.

Action: Motion was made by Toni McNulty to approve the Contract Services Agreement with Horizon Speech Services for the 2024/2025 School Year. The motion was second by Kasey Abshier.

Vote: Unanimous in favor.

K. Approval of Coaching Stipends for 2023/24 School Year

Kayla Ritcheson – Softball / Roxi Mueller - Track

Action: Motion was made by Kasey Abshier to approve the Coaching Stipends for Kayla Ritcheson and Roxi Mueller for the 2023/24 School Year. The motion was second by Jeff Larceval.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Facilities Update
- B. Athletics Update
- C. Parent Club Update
- D. End of Year Activities / Graduation Ceremonies
- E. Summer Camps at Cottonwood Creek Charter School
- F. Discuss Options for Material Revision of 5-Year Charter Document
- G. Projected Enrollment for 2024/25 School Year
- H. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, June 10th, 2024 (Regular Board Meeting)

7. ADJOURN

Motion was made by Jeff Larceval to adjourn the meeting. Motion was second by Kasey Abshier. The meeting was adjourned by Lynn Peebles at 4:41pm.

MINUTES APPROVED

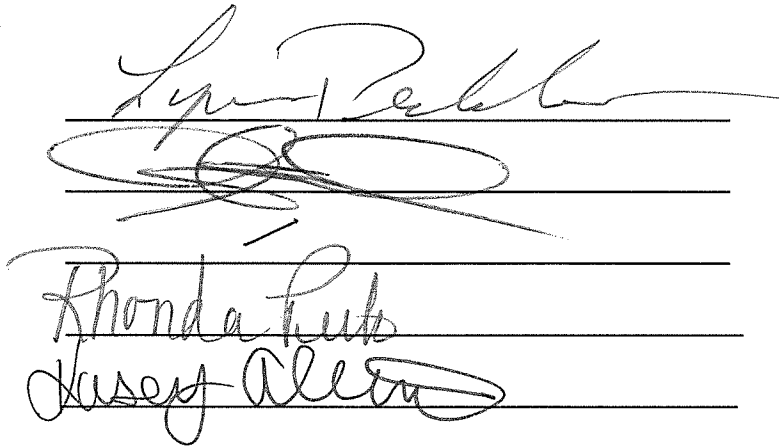
Lynn Peebles

Jeff Larceval

Toni McNulty

Rhonda Peek

Kasey Abshier



The image shows five handwritten signatures, each written over a horizontal line. The signatures are: Lynn Peebles (top), Jeff Larceval (second), Toni McNulty (third), Rhonda Peek (fourth), and Kasey Abshier (bottom). The signatures are written in cursive and are dark in color.