

**Cottonwood Creek Charter School**  
**Board of Directors' Meeting Minutes**  
**For**  
**Monday, March 11th, 2024**

3:30 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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**1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:30 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Kasey Abshier, Parent Representative; Jeff Larceval, Parent Representative

Board members absent: Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Jennifer Kiff, Chief Financial Officer

**2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

**3. PUBLIC COMMENT**

None

**4. ACTION ITEMS/DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Toni McNulty to approve the agenda with the change of tabling Action Item E to the next board meeting. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the February 26<sup>th</sup>, 2024 Meeting**

**Action:** Motion was made by Kasey Abshier to approve the minutes from the February 26<sup>th</sup>, 2024 regular board meeting. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Jeff Larceval to approve the warrants as presented. The motion was seconded by Toni McNulty.

**Vote:** Unanimous in favor.

**D. Approval of the Second Interim Budget for 2023/24 School Year (Review Narrative, Report and Budget)**

**Action:** Motion was made by Jeff Larceval to approve the Second Interim Budget for the 2023/24 School Year (Review Narrative, Report and Budget). The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**E. Approval of Independent Auditor's Report for Fiscal Year 2022/2023**

No motion was made. Tabled to next board meeting.

**F. Approve School Calendar for 2024/2025 School Year**

**Action:** Motion was made by Toni McNulty to approve the School Calendar for the 2024/2025 School Year. The motion was second by Jeff Larceval.

**Vote:** Unanimous in favor.

**G. Approval of New Cell Phone Policy**

**Action:** Motion was made by Jeff Larceval to approve the new Cell Phone Policy. The motion was second by Kasey Abshier.

**Vote:** Unanimous in favor.

**5. INFORMATIONAL ITEMS**

- A. Facilities Update
- B. Athletics Update
- C. Parent Club Update
- D. End of Year Activities / Graduation Ceremonies
- E. Update to District Letter of Concern
- F. Current Enrollment

**6. FUTURE ITEMS/NEXT MEETING DATE:**

Monday, April 8th, 2024 (Regular Board Meeting)

## 7. ADJOURN

Motion was made by Toni McNulty to adjourn the meeting. Motion was second by Kasey Abshier.  
The meeting was adjourned by Lynn Peebles at 4:21pm.

### MINUTES APPROVED

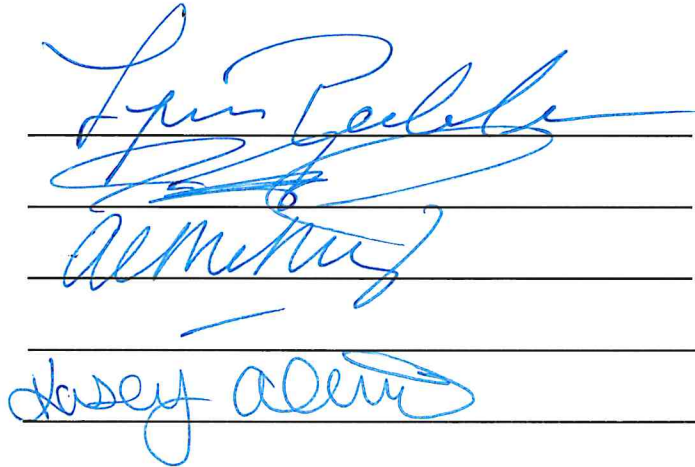
Lynn Peebles

Jeff Larceval

Toni McNulty

Rhonda Peek

Kasey Abshier



Handwritten signatures in blue ink over horizontal lines:

- Lynn Peebles
- Jeff Larceval
- Toni McNulty
- Rhonda Peek
- Kasey Abshier