

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Tuesday, January 16th, 2024

3:30 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, President, called the meeting to order at 3:32 p.m.

Board members present: Lynn Peebles, President; Toni McNulty, Secretary; Rhonda Peek, Community Representative; Kasey Abshier, Parent Representative

Board members absent: Jeff Larceval, Parent Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Jennifer Kiff, Chief Financial Officer; Lauren Morton, HR/Payroll Specialist

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

Jennifer Kiff introduced their new HR/Payroll Specialist, Lauren Morton.

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Rhonda Peek to approve the agenda. The motion was seconded by Toni McNulty.

Vote: Unanimous in favor.

B. Approval of Minutes from the December 11th, 2023 Meeting

Action: Motion was made by Toni McNulty to approve the minutes from the December 11th, 2023 regular board meeting. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Kasey Abshier to approve the warrants as presented. The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

D. Approval of the 2023 School Accountability Report Card

Action: Motion was made by Toni McNulty to approve the 2023 School Accountability Report Card. The motion was seconded by Rhonda Peek.

Vote: Unanimous in favor.

E. Approve Extra-Duty Stipend for 2023/2024 School Year (2nd Semester)

MaryAnn Keeline – Primary Art (\$500/Quarter)

Action: Motion was made by Toni McNulty to approve the extra-duty stipend for MaryAnn Keeline. The motion was second by Rhonda Peek.

Vote: Unanimous in favor.

F. Consider Approval of One-Time Increase of Health Insurance Cap for Calendar Year 2024

Action: Motion was made by Toni McNulty to approve the one-time increase of the Health Insurance Cap for the 2024 Calendar Year. The motion was second by Kasey Abshier.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Facilities Update
- B. Athletics Update
- C. Parent Club Update
- D. Student Population Balance Committee
- E. Proposed Update to Current Lottery Preference
- F. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, February 12th, 2024 (Regular Board Meeting)

7. ADJOURN

Motion was made by Kasey Abshier to adjourn the meeting. Motion was second by Rhonda Peek. The meeting was adjourned by Lynn Peebles at 4:17pm.

MINUTES APPROVED

Lynn Peebles

Jeff Larceval

Toni McNulty

Rhonda Peek

Kasey Abshier

